



Mackenzie County

REGULAR COUNCIL MEETING AGENDA

OCTOBER 26, 2016

10:00 A.M.

COUNCIL CHAMBERS
FORT VERMILION, AB

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, October 26, 2016
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the October 11, 2016 Regular Council Meeting	7
		b) Minutes of the October 25, 2016 Organizational Council Meeting	21
DELEGATIONS:	4.	a) Greg Newman, Chairman, Mackenzie Applied Research Association (11:00 a.m.)	
		b)	
		c)	
COUNCIL COMMITTEE REPORTS:	5.	a) Council Committee Reports (verbal)	
		b)	
		c)	
GENERAL REPORTS:	6.	a)	
		b)	
TENDERS:	7.	a) None	

PUBLIC HEARINGS: Public Hearings are scheduled for 1:00 p.m.

- | | | | | |
|--|----|----|--|----|
| | 8. | a) | Bylaw 1049-16 Road Closure Request for the West Side of NW 11-108-13-W5M (Fort Vermilion Area) | 23 |
|--|----|----|--|----|

ADMINISTRATION:

- | | | | | |
|--|----|----|--|--|
| | 9. | a) | | |
| | | b) | | |
| | | c) | | |

AGRICULTURE SERVICES:

- | | | | | |
|--|-----|----|---|----|
| | 10. | a) | 2016 Agricultural Fair Meeting Minutes | 37 |
| | | b) | 2017 Agricultural Fair & Tradeshow Date | 65 |
| | | c) | | |
| | | d) | | |

COMMUNITY SERVICES:

- | | | | | |
|--|-----|----|---|----|
| | 11. | a) | Fort Vermilion Court House Building Proposal | 67 |
| | | b) | La Crete Arena – Ice Chiller Replacement Project Additional Funding Request | 75 |
| | | c) | | |
| | | d) | | |

FINANCE:

- | | | | | |
|--|-----|----|---|----|
| | 12. | a) | Financial Reports – January 1 to September 30, 2016 | 77 |
| | | b) | | |
| | | c) | | |

OPERATIONS:

- | | | | | |
|--|-----|----|--|--|
| | 13. | a) | | |
| | | b) | | |

PLANNING & DEVELOPMENT:	14.	a)	Bylaw 1027-16 Land Use Bylaw Amendment to Rezone Part of NE 11-106-15-W5M from Agricultural "A" to La Crete Highway Commercial District "HC2" (La Crete Rural)	93
		b)	Bylaw 1054-16 Land Use Bylaw Amendment to Rezone Plan 032 5939, Block, Lot 5 from Hamlet Country Residential "HCR1" to Hamlet Industrial "HI1" (La Crete)	103
		c)	Caribou (to be presented at the meeting)	
		d)		
		e)		
UTILITIES:	15.	a)		
		b)		
INFORMATION / CORRESPONDENCE:	16.	a)	Information/Correspondence	111
IN CAMERA SESSION:	17.	a)	Legal	
		b)	Labour	
		c)	Land	
NOTICE OF MOTION:	18.		Notices of Motion	
NEXT MEETING DATES:	19.	a)	Budget Council Meeting November 1, 2016 10:00 a.m. Fort Vermilion Council Chambers	
		b)	Regular Council Meeting November 8, 2016 10:00 a.m. Fort Vermilion Council Chambers	
ADJOURNMENT:	20.	a)	Adjournment	



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 26, 2016
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Minutes of the October 11, 2016 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the October 11, 2016, Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved Council Meetings minutes are posted on the County website.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the October 11, 2016, Regular Council Meeting be adopted as presented.

Author: C. Gabriel Reviewed by: CG CAO: _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, October 11, 2016
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve (arrived at 10:04 a.m.)
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor (left the meeting at 2:52 p.m.)
John W. Driedger	Councillor
Eric Jorgensen	Councillor (arrived at 10:04 a.m.)
Josh Knelsen	Councillor (left the meeting at 3:47 p.m.)
Ray Toews	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Len Racher	Chief Administrative Officer
Ron Pelensky	Director of Community Services & Operations
David Fehr	Director of Facilities & Operations South
Byron Peters	Director of Planning & Development
Fred Wiebe	Director of Utilities
Bill Kostiw	Intergovernmental Relations & Special Projects Coordinator
Carol Gabriel	Director of Legislative & Support Services
Jessica Ruskowsky	Executive Assistant/Recording Secretary

ALSO PRESENT:

- Members of the Public and the Media
- S/Sgt. Bill Mooney, Fort Vermilion RCMP
- Glenda Farnden, Sr. Municipal Relations Liaison – STARS Foundation
- Mike Unger, Blackstone Homes
- Ash Neudorf, Blackstone Homes

Minutes of the Regular Council meeting for Mackenzie County held on October 11, 2016 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:00 a.m.

AGENDA:

2. a) Adoption of Agenda

MOTION 16-10-706

MOVED by Councillor Driedger

That the agenda be approved as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the September 28, 2016, Regular Council Meeting

MOTION 16-10-707

MOVED by Councillor Wardley

That the minutes of the September 28, 2016 Regular Council Meeting be adopted as presented.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

5. a) Council Committee Reports

Deputy Reeve Sarapuk and Councillor Jorgensen arrived at 10:04 a.m.

MOTION 16-10-708

MOVED by Councillor Braun

That the Council committee reports be received for information.

CARRIED

5. b) Agricultural Service Board Meeting Minutes

MOTION 16-10-709

MOVED by Deputy Reeve Sarapuk

That the minutes of the September 30, 2016 Agricultural Service Board meeting be received for information.

CARRIED

5. c) Municipal Planning Commission Meeting Minutes

MOTION 16-10-710

MOVED by Councillor Wardley

That the Municipal Planning Commission meeting minutes of

August 3, 2016, August 18, 2016, September 9, 2016 and September 22, 2016 be received for information.

CARRIED

GENERAL REPORTS: 6. a) CAO Report

MOTION 16-10-711 MOVED by Councillor Wardley

That the CAO report for September, 2016 be received for information.

CARRIED

TENDERS: 7. a) None

ADMINISTRATION: 9. a) Boreal Housing Foundation

MOTION 16-10-712 MOVED by Councillor Jorgensen

That the Mackenzie County Boreal Housing Foundation membership be tabled until later in the meeting.

DEFEATED

MOTION 16-10-713 MOVED by Councillor Bateman

That Peter Wieler be appointed as a Member at Large to the Boreal Housing Foundation for a one year term ending October 2017.

CARRIED

MOTION 16-10-714 MOVED by Deputy Reeve Sarapuk

That the following Councillors be appointed to the Boreal Housing Foundation for a one year term ending October 2017.

- Councillor Driedger
- Councillor Toews

CARRIED

MOTION 16-10-715 MOVED by Councillor Jorgensen

That the County be aware and supportive of the Fort Vermilion Lodge Board.

DEFEATED

Reeve Neufeld recessed the meeting at 10:57 a.m. and reconvened the meeting at 11:05 a.m.

**AGRICULTURE
SERVICES:**

10. a) None

**COMMUNITY
SERVICES:**

**11. a) Bylaw 1053-16 Remunerating Volunteer Fire Fighters
within Mackenzie County**

MOTION 16-10-716
Requires 2/3

MOVED by Councillor Bateman

That first reading be given to Bylaw 1053-16 being the Remunerating Volunteer Fire Fighters Bylaw within Mackenzie County as presented.

CARRIED

MOTION 16-10-717
Requires 2/3

MOVED by Councillor Driedger

That second reading be given to Bylaw 1053-16 being the Remunerating Volunteer Fire Fighters Bylaw within Mackenzie County.

CARRIED

MOTION 16-10-718
Requires Unanimous

MOVED by Councillor Wardley

That consideration be given to go to third reading of Bylaw 1053-16 being the Remunerating Volunteer Fire Fighters Bylaw within Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 16-10-719
Requires 2/3

MOVED by Councillor Toews

That third reading be given to Bylaw 1053-16 being the Remunerating Volunteer Fire Fighters Bylaw within Mackenzie County.

CARRIED

**11. b) La Crete Arena – Ice Chiller Replacement Project
Report**

MOTION 16-10-720

Requires 2/3

MOVED by Councillor Toews

That the La Crete Arena – Ice Chiller Replacement Project Scope report be received for information.

CARRIED

FINANCE:

12. a) None

OPERATIONS:

13. a) None

**PLANNING &
DEVELOPMENT:**

14. a) Bylaw 1041-16 Road Closure Request for the South Side of SW 18-104-17-W5M (Blue Hills Area)

MOTION 16-10-721

MOVED by Councillor Braun

That Bylaw 1041-16 being a Road Closure Bylaw to close all of the Government Road Allowance adjoining the south boundary of SW 18-104-17-W5M for the purpose of sale and consolidation be forwarded to the Minister of Transportation for approval.

CARRIED

**PLANNING &
DEVELOPMENT:**

14. b) Bylaw 1052-16 Land Use Bylaw Amendment to Rezone Part of NW 13-106-15-W5M from Agricultural “A” to Country Recreational “CR” (La Crete Rural)

MOTION 16-10-722

MOVED by Councillor Bateman

That first reading be given to Bylaw 1052-16 being a Land Use Bylaw Amendment to rezone Part of NW 13-106-15-W5M from Agricultural “A” to Country Recreational “CR” for the purpose of a Multi-lot subdivision, subject to public hearing input.

CARRIED

**PLANNING &
DEVELOPMENT:**

14. c) Policy PW028 Sale of Undeveloped Road Allowance

Councillor Knelsen stepped out of the meeting at 11:27 a.m.

MOTION 16-10-723

MOVED by Councillor Bateman

That Policy PW028 Sale of Undeveloped Road Allowance be approved as presented.

CARRIED

Councillor Knelsen rejoined the meeting at 11:28 a.m.

DELEGATIONS:

4. a) S/Sgt. Bill Mooney, Fort Vermilion RCMP Detachment

MOTION 16-10-724

MOVED by Councillor Braun

That the RCMP Report be received for information.

CARRIED

Reeve Neufeld recessed for lunch at 11:58 a.m. and reconvened the meeting at 12:40 p.m.

**PLANNING &
DEVELOPMENT:**

14. d) National Disaster Mitigation Program Funding

MOTION 16-10-725

Requires 2/3

MOVED by Councillor Toews

That Mackenzie County commits to making up to \$50,000 available for the National Disaster Mitigation Program Risk Assessment with funding coming from the General Capital Reserve.

CARRIED

**PLANNING &
DEVELOPMENT:**

14. e) Fort Vermilion Airport Identifier Change

MOTION 16-10-726

MOVED by Councillor Bateman

That Mackenzie County proceeds with an application to change the name of the Fort Vermilion Airport, which respectively recognizes Wilfrid Reid "Wop" May and his efforts during his January 1929 mercy flight from Edmonton to Fort Vermilion.

CARRIED

INFORMATION:

16. a) Information/Correspondence

MOTION 16-10-727

MOVED by Councillor Wardley

That a letter be sent to the RCMP Deputy Commissioner regarding the removal of the police dog service in the Mackenzie Region.

CARRIED

MOTION 16-10-728 **MOVED** by Councillor Bateman

That an application be submitted under the Civil Forfeiture Grant for the school resource officer program.

CARRIED

MOTION 16-10-729 **MOVED** by Councillor Wardley

That the information/correspondence items be received for information.

CARRIED

PUBLIC HEARINGS: **8. a) Bylaw 1046-16 Land Use Bylaw Amendment to Add Wastewater Treatment Setbacks Regulations to the Land Use Bylaw 791-10**

Reeve Neufeld called the public hearing for Bylaw 1046-16 to order at 1:01 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 1046-16 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on September 13, 2016.

Reeve Neufeld asked if Council has any questions of the proposed land Use Bylaw Amendment. The following questions/comments were received:

- Are we missing out on hotels? No, lodging has been included in the Bylaw.
- Does commercial development include camps? Yes however it depends on the zoning district. A temporary camp would not be eligible.
- How close could a welding shop be? Industrial and storage yards are permitted with standard setbacks.
- The wording mirrors the Subdivision & Development Regulations and health regulations. We are not being more restrictive.

Councillor Jorgensen stepped out of the meeting at 1:04 p.m. and rejoined the meeting at 1:06 p.m.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 1046-16. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1046-16. There was no one present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 1046-16 at 1:08 p.m.

MOTION 16-10-730

MOVED by Councillor Braun

That second reading be given to Bylaw 1046-16 being a Land Use Bylaw Amendment to Add Section 7.47.1 Wastewater Treatment Setbacks to the Land Use Bylaw 791-10.

CARRIED

MOTION 16-10-731

MOVED by Councillor Wardley

That third reading be given to Bylaw 1046-16 being a Land Use Bylaw Amendment to Add Section 7.47.1 Wastewater Treatment Setbacks to the Land Use Bylaw 791-10.

CARRIED

PUBLIC HEARINGS:

8. b) Bylaw 1047-16 Land Use Bylaw Amendment to Revise the Definition of Automotive Equipment and Vehicle Services

Reeve Neufeld called the public hearing for Bylaw 1047-16 to order at 1:10 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 1046-16 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given

on September 13, 2016.

Reeve Neufeld asked if Council has any questions of the proposed land Use Bylaw Amendment. The following questions/comments were received:

- When an application goes through, how do we ensure there is no morping? You won't ensure no morping, they become non-compliant and need to reapply, etc. A conversation is started and then proceed with enforcement if required.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 1047-16. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1047-16. There was no one present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 1047-16 at 1:14 p.m.

MOTION 16-10-732

MOVED by Councillor Braun

That second reading be given to Bylaw 1047-16 being a Land Use Bylaw Amendment to change the definition of Automotive Equipment and Vehicle Services, and place the new definitions within the appropriate districts.

CARRIED

MOTION 16-10-733

MOVED by Councillor Wardley

That third reading be given to Bylaw 1047-16 being a Land Use Bylaw Amendment to change the definition of Automotive Equipment and Vehicle Services, and place the new definitions within the appropriate districts.

CARRIED

PUBLIC HEARINGS:

8. c) Bylaw 1048-16 Plan Cancelation & Consolidation of Plan 122 3197, Block 2, Lot 4 & 5

Reeve Neufeld called the public hearing for Bylaw 1048-16 to order at 1:16 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw

1048-16 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Plan Cancellation and Consolidation. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on September 13, 2016.

Reeve Neufeld asked if Council has any questions of the proposed Plan Cancellation and Consolidation. There were no questions.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 1048-16. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1048-16. There was no one present to speak to the proposed Bylaw.

Reeve Neufeld closed the public hearing for Bylaw 1048-16 at 1:17 p.m.

MOTION 16-10-734

MOVED by Councillor Braun

That second reading be given to Bylaw 1048-16, being a Plan Cancellation Bylaw to cancel and consolidate Plan 122 3197, Block 2, Lots 4 and 5 into one lot.

CARRIED

MOTION 16-10-735

MOVED by Councillor Knelsen

That third reading be given to Bylaw 1048-16, being a Plan Cancellation Bylaw to cancel and consolidate Plan 122 3197, Block 2, Lots 4 and 5 into one lot.

CARRIED

Reeve Neufeld recessed the meeting at 1:23 p.m. and reconvened the meeting at 1:27 p.m.

DELEGATIONS:

4. b) Glenda Farnden, Sr. Municipal Relations Liaison – STARS Foundation

Presentation by Glenda Farnden on the STARS Air Ambulance program.

DELEGATIONS: 4. c) **Mike Unger, Owner – Blackstone Homes**

UTILITIES: 15. a) **TCA Project – 50th Street – Water and Sewer Extension**

MOTION 16-10-736 **MOVED** by Councillor Jorgensen

That the new project, Fort Vermilion 49th Avenue Water Re-servicing, be tabled until discussion with the Hilltop Mennonite Church occurs.

DEFEATED

MOTION 16-10-737 **MOVED** by Councillor Wardley

That the new project Fort Vermilion 49th Avenue Water Re-servicing be created and that up to \$250,000 be allocated to this project from the 50th Street Water and Sewer Extension Project and that administration investigate reapplying for Municipal Sustainability Initiative (MSI) funding.

CARRIED

Reeve Neufeld recessed the meeting at 2:40 p.m. and reconvened the meeting at 2:47 p.m.

MOTION 16-10-738 **MOVED** by Councillor Bateman

That the STARS Foundation presentation be received for information and that funding be considered in the 2017 budget deliberations.

CARRIED

PLANNING & DEVELOPMENT: 14. f) **Caribou Update**

IN-CAMERA SESSION: 17. **In-Camera Session**

MOTION 16-10-739 **MOVED** by Councillor Bateman

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18

(1) at 2:52 p.m.

17. a) Legal

- Caribou Update

17. b) Labour

17. c) Land

- La Crete Ring Road Land Acquisition
- Property Line dispute between a landowner and Alberta Environment & Parks

CARRIED

Councillor Derksen left the meeting at 2:52 p.m.

Councillor Jorgensen left the meeting at 3:47 p.m.

MOTION 16-10-740

MOVED by Councillor Driedger

That Council move out of camera at 3:54 p.m.

CARRIED

MOTION 16-10-741

MOVED by Councillor Driedger

That administration proceed with the caribou strategy as discussed.

CARRIED

MOTION 16-10-742

MOVED by Councillor Bateman

That the Chief Administrative Officer be authorized to hire a Public Works Supervisor (Out-of-Scope) for La Crete.

CARRIED

17. b) Land – La Crete Ring Road Land Acquisition

MOTION 16-10-743

MOVED by Councillor Braun

That Mackenzie County proceeds with acquiring the additional right-of-way from SE 17-106-15-5 that is required for future road improvements in the Hamlet of La Crete.

CARRIED

NOTICE OF MOTION:

18. a) None

**NEXT MEETING
DATES:**

19. a) Organizational Council Meeting
Tuesday, October 25, 2016
10:00 a.m.
Fort Vermilion Council Chambers
- b) Regular Council Meeting
Wednesday, October 26, 2016
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

20. a) Adjournment

MOTION 16-10-744

MOVED by Deputy Reeve Sarapuk

That the council meeting be adjourned at 4:00 p.m.

CARRIED

These minutes will be presented to Council for approval on October 26, 2016.

Bill Neufeld
Reeve

Len Racher
Chief Administrative Officer

UNAPPROVED



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 26, 2016
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Minutes of the October 25, 2016 Organizational Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the October 25, 2016, Organizational Council Meeting will be presented at the meeting.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved Council Meetings minutes are posted on the County website.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the October 25, 2016, Organizational Council Meeting be adopted as presented.

Author: C. Gabriel **Reviewed by:** CG **CAO:** _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 26, 2016
Presented By:	Byron Peters, Director of Planning & Development
Title:	PUBLIC HEARING Bylaw 1049-16 Road Closure Request for the West Side of NW 11-108-13-W5M (Fort Vermilion Area)

BACKGROUND / PROPOSAL:

On September 28, 2016 first reading was given to Bylaw 1049-16 being a road closure request to close and relocation a road allowance in the Fort Vermilion area directly adjacent to the Fort Vermilion Rodeo grounds

The owner of SE 10-108-13-W5M has requested to construct the road on this road allowance in order to access his quarter section. The applicant, owner of the NW 11-108-13-W5M purchased the quarter and homestead in 1999. The homestead was developed in 1978 and is adjacent to the said road allowance. Part of the yard encroaches onto the road allowance and the trees that the applicant would like to keep are on the west side of this road allowance.

The applicant is asking that all of the undeveloped road allowance (approximately four (4) acres) between NE 10-108-13-W5M and NW 11-108-13-W5M be closed and moved over to the west side of an existing windrow. The applicant proposes to purchase a 36 meter strip from the owner of NE 10-108-13-W5M and exchange it for the 20 meter closed road allowance. The 20 meter closed road allowance and additional 6 meters would then be consolidated into his quarter section.

In doing so, the windrow can remain intact and the yardsite will have a greater setback from the road. Currently, the existing house is 27.24 meters (89.37 feet) from the existing road allowance.

The Planning Department has no concerns with this proposal as it will bring the applicants yard into compliance, as well as maintain a substantial and desirable tree growth (windrow). The applicant has discussed this with the County's public works department.

Author: L. Lambert **Reviewed by:** BP / CG **CAO:** _____

Bylaw 104x-16 was presented to the Municipal Planning commission on August 18, 2016 where they made the following motion:

MPC-16-08-142

MOVED by Jacquie Bateman

That the Municipal Planning Commission recommendation to Council be for the approval of Bylaw 104x-16 being a Road Closure Bylaw to close a portion of the Government Road Allowance adjoining the west boundary of NW 11-108-13-W5M for the purpose of consolidation, subject to public hearing input.

CARRIED

OPTIONS & BENEFITS:

Closing this road and consolidating it with the adjacent land allows a greater setback for existing development and allows for a mature stand of windrow trees to remain in place.

COSTS & SOURCE OF FUNDING:

All cost at the developer's expense.

SUSTAINABILITY PLAN:

The Sustainability Plan does not address road closures in the Municipality. As such, the proposed land use bylaw amendment neither supports nor contradicts the Sustainability Plan.

COMMUNICATION:

The bylaw will be advertised as per Municipal Government Act requirements as well as all adjacent landowners

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Bylaw 1049-16 being a Road Closure Bylaw to close a portion of government road allowance adjoining the west boundary of NW 11-108-13-W5M for the purpose of consolidation be forwarded to the Minister of Transportation for approval.

Author: L. Lambert Reviewed by: CG CAO: _____

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 1049-16

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 1049-16
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CLOSING A PORTION OF
STATUTORY ROAD ALLOWANCE IN ACCORDANCE
WITH SECTIONS 22, 24 AND 606 OF THE MUNICIPAL GOVERNMENT ACT,
CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000

WHEREAS, Council of Mackenzie County has determined that a portion of Government Road Allowance as outlined in Schedule "A" attached hereto, be subject to a road closure, and

WHEREAS, notice of intention of the Council to pass a bylaw will be published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close, for the purpose of consolidation, that portion of the government road allowance described as follows, subject to the rights of access granted by other legislation or regulations:

MERIDIAN 5 RANGE 13 TOWNSHIPS 108
ALL THAT PORTION OF ORIGINAL GOVERNMENT ROAD ALLOWANCE
ADJOINING THE WEST BOUNDARY OF THE NORTH WEST QUARTER OF
SECTION 11 WHICH LIES SOUTH OF THE PRODUCTION WESTERLY OF
THE SOUTH LIMIT OF ROAD PLAN 3884PX, AND WHICH ALSO LIES NORTH
OF THE PRODUCTION WESTERLY OF THE NORTH LIMIT OF ROAD PLAN
162_____
EXCEPTING THEREOUT ALL MINES AND MINERALS

As outlined in Schedule "A"

READ a first time this 28th day of September, 2016.

Bill Neufeld
Reeve

Len Racher
Chief Administrative Officer

PUBLIC HEARING held this _____ day of _____, 2016.

APPROVED this _____ day of _____, 2016.

Minister of Transportation

Approval valid for _____ months.

READ a second time this _____ day of _____, 2016.

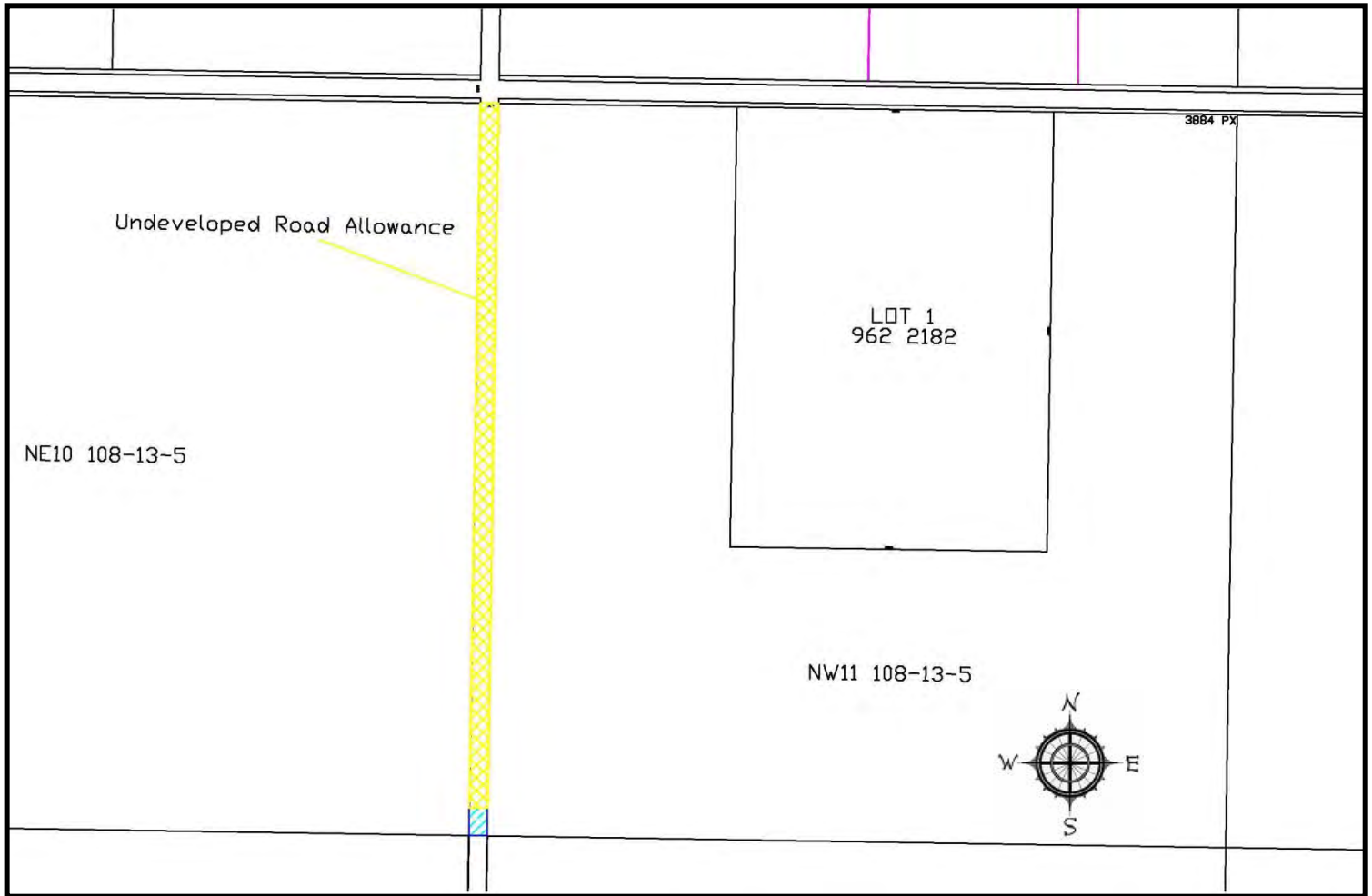
READ a third time and finally passed this _____ day of _____, 2016.

Bill Neufeld
Reeve

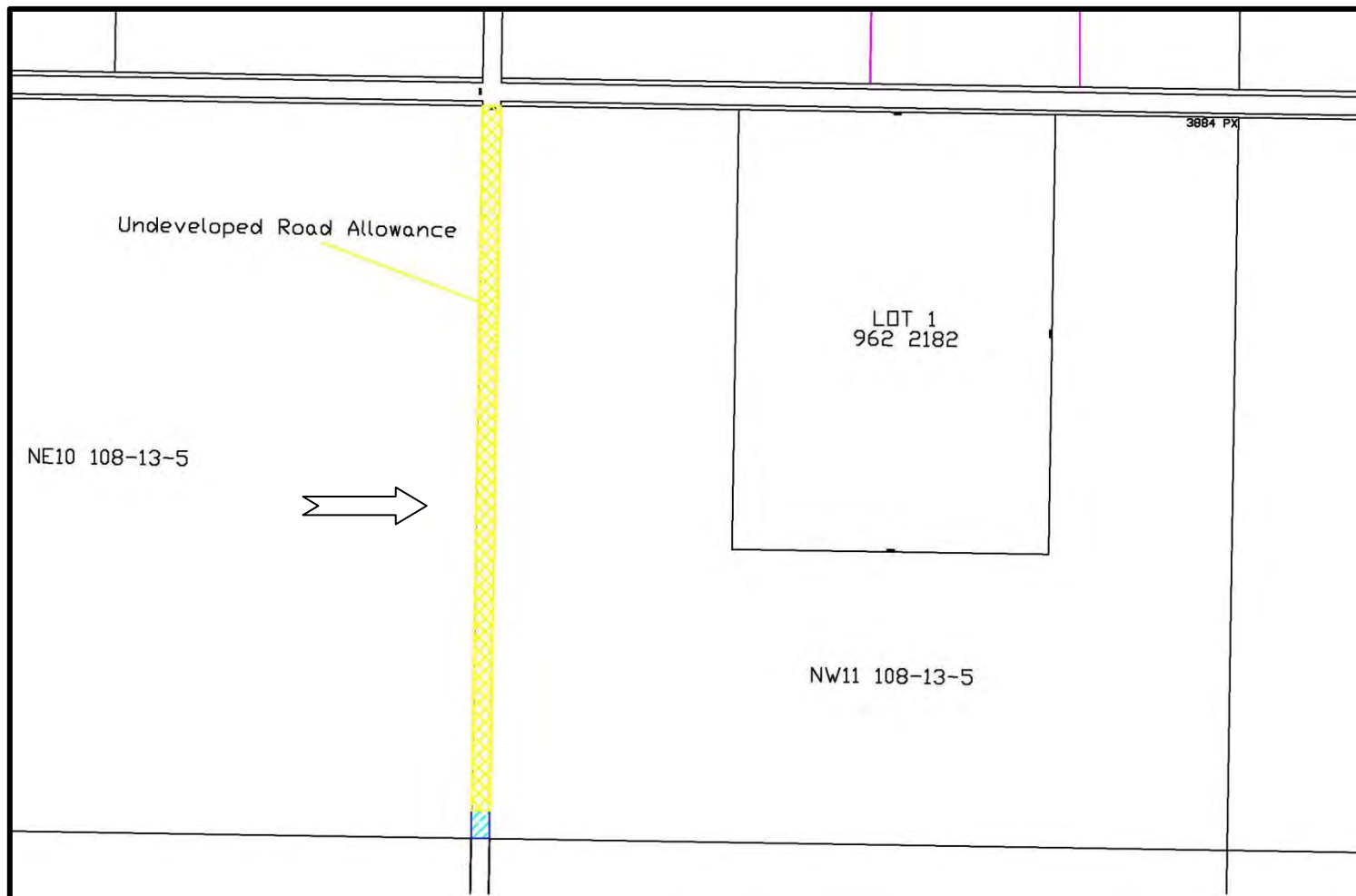
Len Racher
Chief Administrative Officer

BYLAW No. 1049-16

SCHEDULE "A"



BYLAW AMENDMENT APPLICATION



File No. Bylaw 1049-16

NOT TO SCALE

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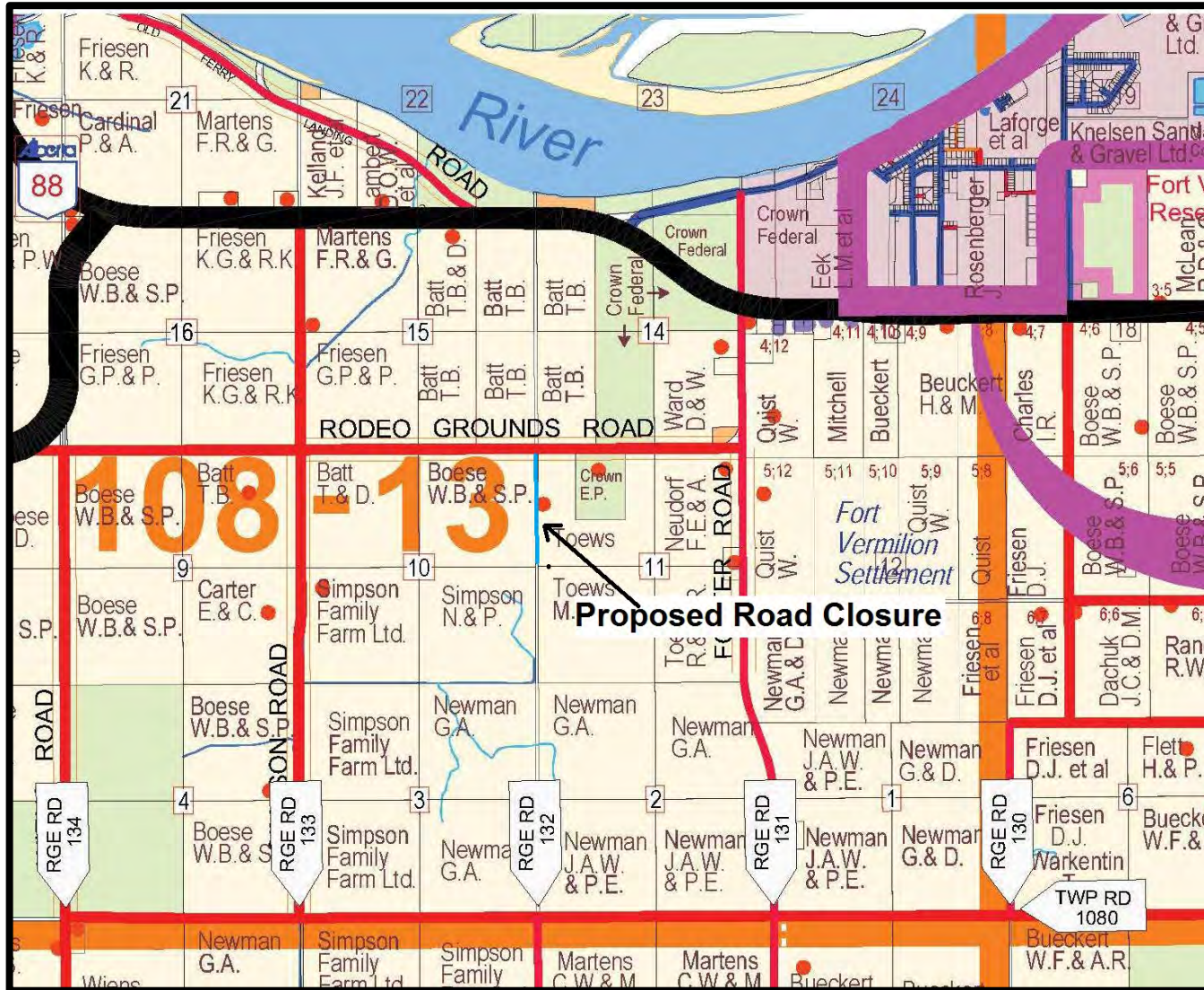
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Mackenzie County



BYLAW AMENDMENT APPLICATION



File No. Bylaw 1049-16

NOT TO SCALE

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Mackenzie County



3063 PK

3806 PK

Undeveloped Road Allowance

Proposed new Road Allowance

NE10 108-13-5

LOT 1
962 2182

NW11 108-13-5



Proposed Yardsite,



LOT 1
962 2182

NW11 108-13-5











Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 26, 2016
Presented By:	Grant Smith, Agricultural Fieldman
Title:	2016 Agricultural Fair Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the 2016 Agricultural Fair Committee meetings are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the minutes of the 2016 Agricultural Fair Committee meetings be received for information.

Author: Colleen Sarapuk Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
AGRICULTURE FAIR & TRADESHOW COMMITTEE**

February 22, 2016

10:00 AM

**Council Chambers
Fort Vermilion, AB**

PRESENT:	Eric Jorgensen	ASB Representative
	Bill Neufeld	Reeve
	Josh Knelsen	ASB Representative
	Terry Batt	ASB Representative
	Grant Smith	Agricultural Fieldman
	Colleen Sarapuk	P.W. Administrative Officer/Recording Secretary

Minutes of the Agriculture Field Day, Fair & Tradeshow Committee meeting held on February 22, 2016.

CALL TO ORDER: 1. a) Call to Order

Grant Smith called the Meeting to order at 9:10 AM

AGENDA: 2. a) Adoption of Agenda

MOTION AF 16-02-001 Moved by Josh Knelsen

That the agenda be adopted as presented.

CARRIED

MINUTES: 3.a) Minutes of the August 21, 2015 Ag Fair Committee Meeting

MOTION AF 16-02-002 Moved by Bill Neufeld

That the minutes of the August 21, 2015 Ag Fair Committee Meeting be adopted as presented.

CARRIED

4. a) Election of Chair

First Call for Nominations

Eric Jorgensen nominated Greg Newman (via telephone)

Second Call for Nominations

Third Call for Nominations

MOTION AF 16-02-003

Moved by Bill Neufeld

That nominations for Chair Cease

CARRIED

Greg Newman was acclaimed Chair

4.b) Election of Vice Chair

First Call for Nominations

Josh Knelsen nominated Eric Jorgensen

Second Call for Nominations

Third Call for Nominations

MOTION AF 16-02-004

Moved by Josh Knelsen

That nominations for Vice Chair cease.

CARRIED

3.c) Terms of Reference

MOTION AF 16-02-005

Moved by Terry Batt

That administration sends letters to all local Agricultural Society's inviting two members from each Society to sit on the Agricultural Fair Committee.

CARRIED

MOTION AF 16-02-006

Moved by Bill Neufeld

That the Terms of Reference be accepted as presented.

CARRIED

3.d) Delegation of Tasks

The ASB will host the pancake breakfast.

The committee will ask the La Crete 4-H group to host the petting zoo, but the petting zoo must be supervised at all times.

Len Racher to organize the car show.

Host an Agricultural themed parade.

Andrew O'Rourke will take the lead on the tradeshow.

Administration asks local Auctioneers to borrow their sound system.

Colleen will organize the Fiddling and Jigging competition & the Chicken Chariot races.

Jacob Marfo will plan plot tours

Possible Speakers;

Hugh Mcleao

Todd Hursh

Anthony Peters as entertainment

Meeting recessed 9:50 am

Meeting reconvened at 10:10 am

Bring list of previous sponsors to next meeting, and increase sponsorship recognition.

5.a) Next Meeting Date

**SET NEXT MEETING
DATE**

The next Ag Fair Meeting will be held on March 11, 2016 at 10:00 am.

ADJOURNMENT

6.a) Adjournment

MOTION AF 16-02-008

Moved by Josh Knelsen

That the Ag Fair Committee Meeting be adjourned at 10:25 am.

CARRIED

These minutes were approved at the March 11, 2016 Ag Fair Meeting

Greg Newman-Chair

Grant Smith, Agricultural Fieldman

**MACKENZIE COUNTY
AGRICULTURE FAIR & TRADESHOW COMMITTEE**

**March 11, 2016
10:00 AM
Council Chambers
Fort Vermilion, AB**

PRESENT:	Eric Jorgensen	ASB Representative
	Bill Neufeld	Reeve
	Josh Knelsen	ASB Representative
	Terry Batt	ASB Representative
	Grant Smith	Agricultural Fieldman
	Colleen Sarapuk	P.W. Administrative Officer/Recording Secretary
	Caitlin Smith	Development Officer
	Jennifer Batt	P.W. Administrative Officer
	Ena Simpson	Fort Vermilion Agricultural Society
	Jacob Marfo	MARA Representative
	Simon Driedger	La Crete Agricultural Society

Minutes of the Agriculture Field Day, Fair & Tradeshow Committee meeting held on March 11, 2016.

CALL TO ORDER: 1. a) Call to Order

Eric Jorgensen called the Meeting to order at 10:08 AM

AGENDA: 2. a) Adoption of Agenda

MOTION AF 16-03-009 Moved by Bill Neufeld

That the agenda be adopted as presented.

CARRIED

MINUTES: 3.a) Minutes of the August 21, 2015 Ag Fair Committee Meeting

MOTION AF 16-03-010 Moved by Josh Knelsen

That the minutes of the February 22, 2016 Ag Fair Committee Meeting be adopted as amended.

CARRIED

4. a) Terms of Reference

Representatives from La Crete Agricultural Society:

Simon Driedger
Susan Siemens

Representatives for High Level Agricultural Society:

Jacque Bateman
To be announced

Representatives from Fort Vermilion Agricultural Society:

Ena Simpson
To be announced

Representatives for Rocky Lane Agricultural Society:

To be announced
To be announced

MOTION AF 16-03-011

Moved by Jacob Marfo

That the terms of reference be received for information.

CARRIED

4.b) 2015 Sponsors

MOTION AF 16-03-012

Moved by Ena Simpson

That administration contact Alberta News Print and request the use of the waste dryer fabric to lay down on the floor of the Bench Show building,

CARRIED

MOTION AF 16-03-013

Moved by Josh Knelsen

That administration move forward with sending out Sponsor Packages.

CARRIED

4.c) Events

MOTION AF 16-03-013

Moved by Terry Batt

That an "Open Mike Night" be held after the Fiddling and Jigging competition.

CARRIED

MOTION AF 16-03-014

Moved by Terry Batt

That \$5000 be allocated towards the Livestock events.

CARRIED

General Discussion

Possibly having a driving demonstration (horses)
Have a "Craftsmen Corner" where local craftsmen can showcase their crafts
Have tug-of-war completion with teams of 6
Man vs truck
Simon Driedger will look after bringing 350 hay bales for seating and livestock feed.
Invite the local Fire Departments to the Agricultural Fair

DISCUSSION

3.d) Entertainment

Administration is to look into finding an organization to look after the Children's Activities.
Send invitation letters to local First Nation Bands.

5.a) Next Meeting Date

SET NEXT MEETING DATE

The next Ag Fair Meeting will be held on April 5, 2016 at 1:00 pm in the La Crete Office.

ADJOURNMENT

6.a) Adjournment

MOTION AF 16-03-015

Moved by Josh Knelsen

That the Ag Fair Committee Meeting be adjourned at 12:12 pm.

CARRIED

These minutes were approved at the April 5, 2016 Ag Fair Meeting.

Greg Newman-Chair

Grant Smith, Agricultural Fieldman

**MACKENZIE COUNTY
AGRICULTURE FAIR & TRADESHOW COMMITTEE**

**March 11, 2016
10:00 AM
Council Chambers
Fort Vermilion, AB**

PRESENT:	Eric Jorgensen	ASB Representative
	Bill Neufeld	Reeve
	Josh Knelsen	ASB Representative
	Terry Batt	ASB Representative
	Ernie Dyck	ASB Representative
	Grant Smith	Agricultural Fieldman
	Colleen Sarapuk	P.W. Administrative Officer/Recording Secretary
	Caitlin Smith	Development Officer
	Ron Pelensky	Director of Community Services & Operations
	Joulia Whittleton	CAO
	Jacob Marfo	MARA Representative
	Simon Driedger	La Crete Agricultural Society
	Susan Siemens	La Crete Agricultural Society
	Peggy Steffen	High Level Agricultural Society
	Jacquie Bateman	High Level Agricultural Society
	Neil Simpson	MARA Representative
	Heather Batt	Rocky Lane Agricultural Society

Minutes of the Agriculture Field Day, Fair & Tradeshow Committee meeting held on April 5, 2016.

CALL TO ORDER: 1. a) Call to Order

Eric Jorgensen called the Meeting to order at 1:00 PM

AGENDA: 2. a) Adoption of Agenda

MOTION AF 16-04-016 Moved by Josh Knelsen

That the agenda be adopted with the additions 4.c) Cowboy Challenge; 4.d) Parade; 4.e) Tradeshow; 4.f) Advertising/Marketing.

CARRIED

MINUTES: 3.a) Minutes of the March 11, 2016 Ag Fair Committee Meeting

MOTION AF 16-004-017 Moved by Bill Neufeld

That the minutes of the March 11, 2016 Ag Fair Committee Meeting be adopted as presented.

CARRIED

Agricultural Society's Representatives

Representatives from La Crete Agricultural Society:

Simon Driedger
Susan Siemens

Representatives for High Level Agricultural Society:

Jacque Bateman
Peggy Steffen

Representatives from Fort Vermilion Agricultural Society:

Ena Simpson
Liane Lambert

Representatives for Rocky Lane Agricultural Society:

Heather Batt
Terry Batt

4.a) Events

MOTION AF 16-04-018 Moved by Josh Knelsen

That administration coordinate the back haul for the dryer fabric.

CARRIED

DISCUSSION

A sign should be placed at the children's activities stating that young children must not be left unattended.
Promote R.V. parking for the Ag Fair, but stated that no power or water will be supplied.

4.b) Entertainment

DISCUSSION

Administration is to begin requesting price quotes from local bands. Invite Anthony Peters comedy act to the Ag Fair.

DISCUSSION

4.c) Cowboy Challenge/Clinicians

Rocky Lane Agricultural Society will bring a list of possible Clinicians to the next Ag Fair Meeting

DISCUSSION

4.d) Parade

La Crete Agricultural Society representatives are going to present the option of organizing the parade to the other members and bring back response to next meeting.

DISCUSSION

4.e) Tradeshow

Andrew O'Rourke will be organizing the Tradeshow, and prices are to be kept the same as previous years.

DISCUSSION

4.f) Advertising/Marketing

Advertising with hay bales again, possibly making chickens instead to showcase the Chicken Chariot Races. Advertising will also be done through the big deal bulletin and the County Website.

5.a) Next Meeting Date

SET NEXT MEETING DATE

The next Ag Fair Meeting will be held on May 6, 2016 at 1:00 pm in the La Crete Office.

ADJOURNMENT

6.a) Adjournment

MOTION AF 16-04-019

Moved by Josh Knelsen

That the Ag Fair Committee Meeting be adjourned at 2:50 pm.

CARRIED

These minutes were approved at the May 6, 2016 Ag Fair Meeting.

Eric Jorgensen, Vice Chair

Grant Smith, Agricultural Fieldman

**MACKENZIE COUNTY
AGRICULTURE FAIR & TRADESHOW COMMITTEE**

**Friday May 6, 2016
1:00 PM
La Crete, AB**

PRESENT:	Eric Jorgensen	ASB Representative
	Bill Neufeld	Reeve
	Josh Knelsen	ASB Representative
	Terry Batt	ASB Representative
	Grant Smith	Agricultural Fieldman
	Colleen Sarapuk	P.W. Administrative Officer/Recording Secretary
	Caitlin Smith	Development Officer
	Andrew O'Rourke	Economic Development
	Ron Pelensky	Director of Community Services & Operations
	Susan Siemens	La Crete Agricultural Society
	Peggy Steffen	High Level Agricultural Society
	Jacquie Bateman	High Level Agricultural Society
	Heather Batt	Rocky Lane Agricultural Society
	Liane Lambert	Fort Vermilion Agricultural Society

Minutes of the Agriculture Field Day, Fair & Tradeshow Committee meeting held on May 6, 2016.

CALL TO ORDER: 1. a) Call to Order

Eric Jorgensen called the Meeting to order at 1:04 PM

AGENDA: 2. a) Adoption of Agenda

MOTION AF 16-05-020 Moved by Bill Neufeld

That the agenda be adopted with the additions 4.f) Advertising Input; 4.g) Equine Events.

CARRIED

MINUTES: 3.a) Minutes of the April 5, 2016 Ag Fair Committee Meeting

MOTION AF 16-05-021 Moved by Susan Siemens

That the minutes of the April 5, 2016 Ag Fair Committee Meeting be adopted as presented.

CARRIED

Business Arising out of Minutes

Bill Neufeld spoke with Antony Peters about performing at the Agricultural Fair; Anthony will speak with the group and get back to the Committee.

Wayne Simpson will be hauling the dryer fabric from Whitecourt to Fort Vermilion.

4.a) Sponsors

DISCUSSION

Richardson confirmed title sponsor in the amount of \$3000. Richardson will send up more banners for better advertising opportunities. Frontier Vet Services sponsored \$250 for the Cowboy Challenge. The committee will provide names of companies for Ron Pelensky to contact for sponsorship.

4.b) Draft Schedule

DISCUSSION

The committee reviewed the draft schedule and removed some of the livestock events timeslots and added the parade on Saturday August 6, 10:00 AM to 11:00 AM sharp.

Moved by Terry Batt

That Grant Smith speak with Steven Simpson and inquire whether he would be willing to organize all of the children's activities.

CARRIED

DISCUSSION

4.c) Budget

The Committee reviewed the activities and events and tentatively assigned a budget for each event.

Calf Scramble	200.00
Hay Bales	1300.00
Advertising	6000.00
Livestock Events	5000.00
Tradeshow	1500.00
Children's Activities	2500.0
Fiddling & Jigging	3000.00
Ultimate Bushman/Moose & Goose Call	750.00
Band	2000.00

Petting Zoo	400.00
Grounds set up	1000.00
Supper	6800.00
Toilets	2000.00
Parade	500.00
Carshow	500.00
Farm Safety	1000.00
Chicken Chariot	500.00
UFC	1000.00
Rib Cook Off	500.00
Bench Show	500.00
Tug-of-War	500.00

MOTION AF 16-05-022

Moved by Jacquie Bateman

That the tentative budget be accepted as presented.

CARRIED

DISCUSSION

4.d) Parade & Car show

Caitlin Smith will be assisting the La Crete Agricultural Society with the Parade. Grant Smith will gather information from Ken Hardwick and Jake from Norpine about hosting a Car show.

Recess 2:07 P.M.
Reconvene 2:23 P.M.

DISCUSSION

4.e) Farm Safety Demo

DISCUSSION

4.f) Advertising Input

Deadline to submit advertising ideas and posters to Andrew is June 15, 2016.

4.g) Equine Events

Terry Batt presented the Committee with two options for equine events; 1. Trick riding 2. Reigning Demonstration. The Committee decided that reigning demonstration was the most favorable option.

SET NEXT MEETING DATE

5.a) Next Meeting Date

The next Ag Fair Meeting will be held on May 27, 2016 at 1:00 pm in the Fort Vermilion.

ADJOURNMENT

6.a) Adjournment

MOTION AF 16-05-023

Moved by Josh Knelsen

That the Ag Fair Committee Meeting be adjourned at 3:49 pm.

CARRIED

These minutes were approved at the May 27, 2016 Ag Fair Meeting

Eric Jorgensen, Vice Chair

Grant Smith, Agricultural Fieldman

**MACKENZIE COUNTY
AGRICULTURE FAIR & TRADESHOW COMMITTEE**

**Friday June 24, 2016
1:00 PM
Fort Vermilion, AB**

PRESENT:	Greg Newman	Chair/MARA Representative
	Bill Neufeld	Reeve
	Terry Batt	ASB Representative
	Grant Smith	Agricultural Fieldman
	David Doerksen	ASB Representative
	Ernie Dyck	ASB Representative
	Colleen Sarapuk	P.W. Administrative Officer/Recording Secretary
	Caitlin Smith	Development Officer
	Andrew O'Rourke	Economic Development
	Ena Simpson	Fort Vermilion Agricultural Society
	Peggy Steffen	High Level Agricultural Society
	Jacquie Bateman	High Level Agricultural Society
	Heather Batt	Rocky Lane Agricultural Society
	Jennifer Batt	P.W. Administrative Officer
	Abe Driedger	La Crete Agricultural Society Representative
	Steven Simpson	Children's Activities Coordinator

Minutes of the Agriculture Field Day, Fair & Tradeshow Committee meeting held on June 24, 2016.

CALL TO ORDER: 1. a) Call to Order

Greg Newman called the Meeting to order at 1:04 PM

AGENDA: 2. a) Adoption of Agenda

MOTION AF 16-06-36 Moved by Josh Knelsen

That the agenda be adopted as presented

CARRIED

MINUTES: 3.a) Minutes of the May 27, 2016 Ag Fair Committee Meeting

MOTION AF 16-06-37 Moved by Bill Neufeld

That the minutes of the May 6, 2016 Ag Fair Committee Meeting

be adopted as amended.

CARRIED

DISCUSSION

5.a) Sponsors/Budget

MOTION AF 16-06-38

A grant was received in the amount of \$4300 from Travel Alberta, and will be put toward radio advertising.

Moved by Peggy Steffen

That the Sponsor/Budget update be received for information.

CARRIED

DISCUSSION

4.b) Round Table Update

1. MARA Update

MARA is bringing in two speakers for after the Field tours.

2. Children's Activities

The children's activities coordinator would like the children's activities locations changed. Possibly where the native village was in 2015.

3. Livestock Event

A Ranch Roping demo will be on Friday, and there will be an Equine Safety Demo from the Rocky Lane Pony Club on both days, and also a Reining Demonstration both days.

4. Fiddling and Jigging Competition

Judges are still needed for the Fiddling and Jigging Competition, the band will provide the fiddler for the Jigging.

5. Tea Dance

Nobody was present to update committee on the Tea Dance.

6. Bench Show

The Bench Show Booklets are printed and will be available throughout the County, as well as on the Mackenzie County website. The equipment in the pole shed needs to be moved, and the dryer fabric put down.

7. Pancake Breakfast

ASB will cook breakfast.

8. Parade

Have the street sweepers follow the horse for cleanup. .

9. Petting Zoo/ Calf Scramble

There will be pigs, goats, bunnies, mini horses, and puppies, and possibly a cattle hoof trimming demonstration.

10. Chicken Chariot Race

High Level KFC has sponsored \$1500 with the stipulation that no chickens are harmed in the event.

11. Moose/Goose Call/Ulimate Bushman Challenge

Canadian Rangers will run this event.

12. Barn Dance

Tamaracken is the band, their fee is \$2200, they will provide a fiddler for the Jigging completion, and there will be dance competitions during the dance.

13. Beef On a Bun Dinner

High Level Agricultural Society will look after the catering for this dinner.

14. Tug-of War

15. Car Show

There will be trophy's for prize and the cars will park on the grounds after the Parade.

16. Advertising and Marketing

The Grant money from travel Alberta will be used for radio advertising.

17. Tradeshow

Not as many participants as last year.

18. Rib Cook-Off

Sunnybrook Sausage will sponsor the meat for this event.

19. Fire & Rescue

20. Farm Safety

RCMP-ATV Safety, ATCO-Powerline Safety, Danny Friesen-Grain Auger Safety.

MOTION AF 16-06-39

Move by Josh Knelsen

That the Round table update be received for information.

CARRIED

DISCUSSION

4.c) Live Music

MOTION AF 16-06-40

Moved by Jacob Marfo

That Sylvia Boese band be allowed to play under the tent on Saturday, August 6.

CARRIED

DISCUSSION

4.d) ATB Request

MOTION AF 16-06-41

Moved by Peggy Steffen

That ATB be asked to help with the Pancake Breakfast.

CARRIED

**SET NEXT MEETING
DATE**

5.a) Next Meeting Date

The next Ag Fair Meeting will be held on July 15, 2016 at 1:00 pm in the Fort Vermilion.

ADJOURNMENT

6.a) Adjournment

MOTION AF 16-06-42

Moved by David Doerksen

That the Ag Fair Committee Meeting be adjourned at 2:20 pm.

CARRIED

These minutes were approved at the July 15, 2016 Ag Fair Meeting.

Greg Newman, Chair

Grant Smith, Agricultural Fieldman

**MACKENZIE COUNTY
AGRICULTURE FAIR & TRADESHOW COMMITTEE**

**July 15, 2016
1:00 PM
Fort Vermilion, AB**

PRESENT:	Greg Newman	Chair/MARA Representative
	Bill Neufeld	Reeve
	Josh Knelsen	ASB Chair
	Terry Batt	ASB Representative
	Grant Smith	Agricultural Fieldman
	Colleen Sarapuk	P.W. Administrative Officer/Recording Secretary
	Ernie Dyck	ASB Member at Large
	Caitlin Smith	Development Officer
	Liane Lambert	Development Officer
	Andrew O'Rourke	Economic Development
	Heather Batt	Rocky Lane Agricultural Society
	Jennifer Batt	P.W. Administrative Officer
	Abe Driedger	La Crete Agricultural Society Representative

Minutes of the Agriculture Field Day, Fair & Tradeshow Committee meeting held on July 15, 2016.

CALL TO ORDER: 1. a) Call to Order

Greg Newman called the Meeting to order at 1:07 PM

AGENDA: 2. a) Adoption of Agenda

MOTION AF 16-06-36 Moved by Bill Neufeld

That the agenda be adopted as presented.

CARRIED

MINUTES: 3.a) Minutes of the June 24, 2016 Ag Fair Committee Meeting

MOTION AF 16-06-37 Moved by Josh Knelsen

That the minutes of the June 24, 2016 Ag Fair Committee Meeting be adopted as amended.

CARRIED

DISCUSSION

5.a) Sponsors/Budget

MOTION AF 16-06-38

The Ag Fair is still short on sponsorship, approximately \$16,000.

Moved by Jacob Marfo

That the Sponsor/Budget update be received for information.

CARRIED

DISCUSSION

4.b) Round Table Update

1. MARA Update

MARA will have speakers on soil moisture, farm water management and Soil fertility.

2. Children's Activities

Will there be security over night? Yes.

3. Livestock Event

Looking for more cowboy challenge entries.

4. Fiddling and Jigging Competition

Judges are still needed for the Fiddling and Jigging Competition, the band will provide the fiddler for the Jigging.

5. Tea Dance

Nobody was present to update committee on the Tea Dance.

6. Bench Show

All the judges are lined up for the bench show, just the dryer fabric need to be laid down.

7. Pancake Breakfast

ATB will send people to help with the breakfast.

8. Parade

Need more floats for the parade.

9. Petting Zoo/ Calf Scramble

Status quo

10. Chicken Chariot Race

MOTION AF 16-07-40

Moved by Jacob Marfo

That administration be authorized to purchase 10 chicken harnesses for the Chicken Chariot Race.

CARRIED

11. Moose/Goose Call/Ulimate Bushman Challenge

Everything is in place and ready to go.

12. Ulimate Farmer Challenge

Status Quo

13. Beef On a Bun Dinner

Request for proposals closes on July 20, 2016

14. Tug-of War

Nobody was present to update the Tug-of-War.

15. Car Show

Event will be judged by the public.

16. Advertising and Marketing

4 large signs up around the county, rubber chickens with advertising being placed in coffee rooms throughout the County. Radio ads will be aired soon. YL Country summer fun cruiser will be on location for the Ag Fair.

17. Tradeshow

Not as many participants as last year.

18. Rib Cook-Off

Still looking for contestants, meat needs to be picked up from Sunny Brook on Friday, August 5.

19. Fire & Rescue

Possibly going to rescue from a vehicle.

20. Farm Safety

RCMP-ATV Safety, ATCO-Powerline Safety, Danny Friesen-Grain Auger Safety.

MOTION AF 16-07-41

Moved by Josh Knelsen

That the Round table update be received for information.

CARRIED

DISCUSSION

4.c) Tent Schedule

MOTION AF 16-07-42

Moved by Josh Knelsen

That Wicked Willow Beds be invited to set up at the Ag Fair.

CARRIED

DISCUSSION

4.d) Site Set up.

Ron Pelensky and Jacob Marfo will coordinate the site set up.

**SET NEXT MEETING
DATE**

5.a) Next Meeting Date

The next Ag Fair Meeting will be held on August 26, 2016 at 1:00 pm in the Fort Vermilion.

ADJOURNMENT

6.a) Adjournment

MOTION AF 16-07-43

Moved by Terry Batt

That the Ag Fair Committee Meeting be adjourned at 1:59 pm.

CARRIED

These minutes were approved at the August 21, 2016 Ag Fair Meeting.

Greg Newman, Chair

Grant Smith, Agricultural Fieldman

**MACKENZIE COUNTY
AGRICULTURE FAIR & TRADESHOW COMMITTEE**

**September 14, 2016
10:00 AM
Fort Vermilion, AB**

PRESENT:	Bill Neufeld	Reeve
	Josh Knelsen	ASB Chair
	Eric Jorgensen	ASB Representative
	Terry Batt	ASB Representative
	Grant Smith	Agricultural Fieldman
	Ron Pelensky	Director of Community Services & Operations
	Jacob Marfo	M.A.R.A.
	Peggy Steffen	High Level Agricultural Society
	Liane Lambert	Planner / Fort Vermilion Ag. Society
	Andrew O'Rourke	Economic Development
	Heather Batt	Rocky Lane Agricultural Society
	Jennifer Batt	P.W. Administrative Officer/Recording Secretary

Minutes of the Agriculture Field Day, Fair & Tradeshow Committee meeting held on September 14, 2016.

CALL TO ORDER: 1. a) Call to Order

Bill Neufeld called the Meeting to order at 10:00 AM

AGENDA: 2. a) Adoption of Agenda

MOTION AF 16-09-44 Moved by Terry Batt

That the agenda be adopted as presented.

CARRIED

MINUTES: 3.a) Minutes of the July 15, 2016 Ag Fair Committee Meeting

MOTION AF 16-09-45 Moved by Bill Neufeld

That the minutes of the July 15, 2016 Ag Fair Committee Meeting be adopted as presented.

CARRIED

BUSINESS

4.a) Budget

MOTION AF 16-09-46

Moved by Bill Neufeld

That the budget report be received for information.

CARRIED

4.b) 2016 Ag Fair Overview

Round Table Discussion

1. Fiddle & Jigging

Not many participants this year. May want to look at another event.

2. Children's Activities

Well attended. Appreciate Stevens efforts.

3. Livestock Event

All events were well attended. Possibly add Ranch Roping to the agenda next year.

4. Farm Safety

All areas were well attended.

5. Tall Cree displays

Went well. Next year plan to start communicating sooner with other bands.

6. Bench Show

Require more time for judging. There was an increase in submissions. The new matting worked very well.

7. Pancake Breakfast

400+ breakfasts served. Great turn out by ASB members, and ATB volunteers. Thank you.

8. Parade

Find a way to get more people to follow parade to Ag. grounds. Should have someone on the floats taking pictures of the crowd.

9. Petting Zoo/ Calf Scramble

Went well. Not as many animals in the petting zoo as expected, has grown since last year. La Crete 4H club

looked after the petting zoo.

10. Chicken Chariot Race

Very well attended. Large crowd. Look at some redesign of the race area.

11. Car Show

Low attendance of viewers. May want to review again next year.

12. Tug of War

Better timing next year. Look at doing again next year.

13. Trade Show

Not as many vendors, and tents had less traffic.

14. Krafters Korner

New event – well attended.

15. Wood Carving

Very well attended. Look at having again next year.

16. MARA

Went very well.

17. Industry Speakers

Good.

18. Moose/Goose Call

Good.

19. Ultimate Farmers Challenge

Well attended. Look at new design for next year.

20. Dinner

Very good supper. Well attended.

21. Dance

Conflict with the Rodeo Dance as it pulled people away from the family dance. Less people in attendance but those that were there had a good time.

Next year look at having Agriculture week.

MOTION AF 16-09-47

Moved by Josh Knelsen

That all sponsors be issued thank you cards for their support of the 2016 Mackenzie County Agricultural Fair & Tradeshow.

CARRIED

MOTION AF 16-09-48

Moved by Jacob Marfo

That the Round table discussion be received for information.

CARRIED

4.c) 2017 Agricultural Fair Date

MOTION AF 16-09-49

Moved by Peggy Steffen

That the 2017 Agricultural Fair & Tradeshow be held on August 11 & 12, 2017.

CARRIED

**SET NEXT MEETING
DATE**

5.a) Next Meeting Date

The next Ag Fair Meeting will be held at the call of the chair.

ADJOURNMENT

6.a) Adjournment

MOTION AF 16-09-50

Moved by Josh Knelsen

That the Ag Fair Committee Meeting be adjourned at 11:23 am.

CARRIED

These minutes will be presented at the next Ag Fair meeting for Approval.

Greg Newman, Chair

Grant Smith, Agricultural Fieldman



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 26, 2016
Presented By:	Grant Smith, Agricultural Fieldman
Title:	2017 Agricultural Fair & Tradeshow Date

BACKGROUND / PROPOSAL:

At the September 14, 2016 Agricultural Fair & Tradeshow meeting, the committee passed a motion to host the 2017 Agricultural Fair & Tradeshow on August 11 & 12, 2017.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

The ASB has a budget of \$35,000 for the Agricultural Fair & Tradeshow. It is expected to receive \$25,000 in sponsorship and other revenues for this event.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the 2017 Agricultural Fair & Tradeshow dates, August 11 & 12, 2017, be approved as recommended by the Agricultural Fair Committee.

Author: Colleen Sarapuk Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 26, 2016
Presented By:	Ron Pelensky, Director of Community Services & Operations
Title:	Fort Vermilion Court House Building Proposal

BACKGROUND / PROPOSAL:

The Province is constructing a new court house building in Fort Vermilion and Council has requested that administration look at obtaining the old Provincial Court House building for a community group use.

On September 2nd, 2016 we received a letter from Alberta Infrastructure that our request for the existing courthouse was supported provided we adhered to their conditions

- The County cannot take possession of the old building until the new building is operational and all contents in the old one is removed
- Mackenzie County is responsible for all moving costs
- The building must be moved shortly after everything is moved out and within Alberta Infrastructures timeline

Within the last year the following motions were made:

MOTION 16-07-542 MOVED by Councillor Wardley

That administration works with local community groups to come forward with proposals of use for the old Provincial Court House building in Fort Vermilion.

MOTION 16-08-641 MOVED by Councillor Toews

That the Fort Vermilion Court House building be TABLED for further information.

Administration has been working with three community groups that are interested in the building:

Author: R. Pelensky Reviewed by: CAO:

1. Fort Vermilion Board of Trade - They were originally interested in the building for a Board of Trade office and a Tourist Information Center, however, they have changed their mind and are no longer interested.
2. Mackenzie Applied Research Association (MARA) - They are proposing to move the building to their site and plan on using the building for their office and training/workplace meeting area. They were asked if they were interested to present a proposal to the County. Chairman Greg Newman will be in attendance at the Council meeting to discuss their proposal.
3. Wildrose Native Women Association - Valarie Clark approached the County expressing interest in the building. Administration advised her to bring a proposal of where they want to place it, what it would be used for and what funding they need from the County for this. To date, no formal request has been received.

OPTIONS & BENEFITS:

Option #1

That Mackenzie County assists one of the community groups in relocating the Fort Vermilion Court House Building.

Option #2

That Mackenzie County advise Alberta Transportation that they are no longer interested in the building and let the community groups deal directly through the contractor for the ownership of the building.

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Administration will communicate Councils decision with the community groups.

Author: R. Pelensky Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority

Requires 2/3

Requires Unanimous

For Discussion

Author: R. Pelensky **Reviewed by:** _____ **CAO:** _____

September 2, 2016

Plan No: 017490

Joulia Whittleton
Chief Administrative Officer
Mackenzie County
Box 640 , 4511 46 Avenue
Fort Vermilion, AB T0H 1H0

RECEIVED
SEP 12 2016

Dear Ms. Whittleton:

**MACKENZIE COUNTY
FORT VERMILION OFFICE**

Re: FORT VERMILION – EXISTING COURTHOUSE

Further to your request in regards to Mackenzie County acquiring the existing courthouse facility once the province has vacated it, I am pleased to inform you that your request has been supported; however, there are terms and conditions that must be adhered to which are outlined below:

- All services will be disconnected and all security, as required by Justice & Solicitor General, will be removed from the facility by the province's contractor after the tenants have moved to the new courthouse. Any damage as a result of removing security items will remain as is.
- All furnishings and equipment will be removed.
- Mackenzie County will be responsible for the relocation of the old courthouse. The facility will be required to be immediately relocated to another site at the expense of Mackenzie County once the above scope is completed so there is no delay with the province's contractor completing their scope of work as per contract and the site can be used for the intended purpose.
- The province is not responsible should any damage to the old courthouse occur as a result of the move.

The timing of the relocation of the existing courthouse will need to be coordinated with the construction project schedule. It is anticipated that the existing courthouse will have all services disconnected, be vacated and ready to move by mid to late November. As the project gets closer to this date the schedule could change and the province will update Mackenzie County accordingly.

Sincerely,



Sandra Malchuk, B.I.D.
Director

Attachment

/jt

cc: Piya John, Project Manager



Mackenzie Applied Research Association
5901 River Road, P. O. Box 646
Fort Vermilion, Alberta T0H 1N0

August 17, 2016

Mackenzie County
4511-46 Avenue
P. O. Box 640
Fort Vermilion, Alberta T0H 1N0

Dear Ron Pelensky,

EXPRESSION OF INTEREST: OLD ALBERTA PROVINCIAL COURT BUILDING

I write on behalf of the Mackenzie Applied Research Association (MARA) Board of Directors to express our interest in taking over the Alberta Provincial Court Building on Fort Vermilion's River Road. If the property is handed over to MARA, it would be moved to MARA's present site on 5901 River Road. The property will serve as office space for MARA. The large room will also be used as training and educational place for farmers, where workshops and seminars would be conducted for small groups.

Thank you for considering MARA's request.

Sincerely,

Manager
Jacob Marfo (PhD, PAg)

Phone: 780-927-3776, Fax: 780-927-4747

Email: manager@mackenzieresearch.ca Website: www.mackenzieresearch.ca

The Mackenzie Applied Research Association conducts applied crop, livestock and environmental research, including crop/forage trials, field demonstrations and rural extension in the northernmost agricultural region of Alberta, Canada.



Mackenzie Applied Research Association
5901 River Road, P. O. Box 646
Fort Vermilion, Alberta T0H 1N0

MINUTES AUGUST 16 2016 MARA Board Meeting

The meeting was called to order at 8:45 AM by the Chair (Greg Newman). In attendance were:

1. Greg Newman (Chair)
2. George Krahn
3. Dicky Driedger
4. Jacob Marfo (Manager)
5. Brian Friesen
6. Eric Jorgensen
7. Sabrina Westra

Eric Jorgensen moved to accept the meeting's agenda (Carried).

Dicky Driedger moved to accept the previous meeting's minutes (Carried).

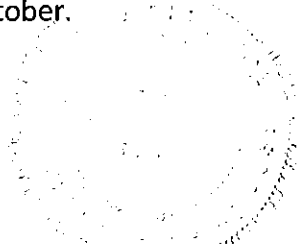
There was no Old Business to discuss. Jacob Marfo and Sabrina Westra updated the board on the state of MARA's field work and crop tours as well as the departure of Laura Simpson and Will Hall for School. The Manager informed the board of plans to hire a temporary helper to replace Laura/Will. George Krahn accepted the office report for information (Carried).

Sabrina presented the associations monthly financial report, which was accepted by Brian Friesen for information (carried). Jacob briefed the board of the changes to the AOF contract and personnel changes at the Alberta Government office, which Brian Friesen accepted for information (Carried).

Dicky accepted for information an update on status of the small plot combine harvester (Carried).

The Manager and the Chair briefed the board about a proposal to take over the Alberta Provincial Court Building in Fort Vermilion. Following series of discussions and inspection of the outside of the building, Dicky moved that MARA submits official letter to the County to express interest in acquiring the old court house building for office use. The motion carried.

Dicky moved to adjourn the meeting at 10:08 am to either the last week of September or the second week of October.





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 26, 2016
Presented By:	Ron Pelensky, Director of Community Services & Operations
Title:	La Crete Arena – Ice Chiller Replacement Project Additional Funding Request

BACKGROUND / PROPOSAL:

In the 2016 Capital budget, the La Crete Recreation Board was approved for the La Crete Arena – Ice Chiller Project in the amount of \$375,400.

On August 24, 2016 Council requested administration, and the contractor CIMCO provide a review of project costs for the ice chiller project at the La Crete Recreation arena.

1. A quote was received from CIMCO in the amount of \$365,400 for the ice chiller replacement, and an estimate from Redline Electric for electrical services in the amount of \$10,000. The quote from CIMCO was strictly for the supply and install of the ice chiller, with all additional costs (electrical, other component replacements) not included in the contract price.
2. While the ice chiller was being installed, the contractor CIMCO identified that a section of brine piping connecting to the ice chiller would be beneficial to be changed to plastic, at the same time as the ice chiller installation. Council approved this recommendation in the amount of \$16,000.
3. While commissioning the new ice chiller, CIMCO identified that there was a brine leak at the header trench. CIMCO estimated to repair the leak at a cost of \$38,000 which was approved by Council.

Administration has reviewed all costs associated with the ice chiller project, and shows a funding deficiency of \$6,191.83. These costs were incurred for services not budgeted for by the La Crete Recreation Board for the removal of the old ice chiller, leveling a pad for the new ice chiller, and plumbing and electrical charges for the dehumidifier install.

Author: R. Pelensky **Reviewed by:** _____ **CAO:** _____

OPTIONS & BENEFITS:

Option #1

That the La Crete Recreation Society request for additional funding for the Ice Chiller Project be APPROVED in the amount of \$6,191.83 with funding coming from the Grants to Other Organizations Reserve.

Option #2

That Council receives the report for information.

COSTS & SOURCE OF FUNDING:

Funding from the Grants to Other Organizations Reserve.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the La Crete Recreation Society request for additional funding for the Ice Chiller Project be APPROVED in the amount of \$6,191.83 with funding coming from the Grants to Other Organizations Reserve.

Author: R. Pelensky **Reviewed by:** _____ **CAO:** _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 26, 2016
Presented By:	Peng Tian, Director of Finance
Title:	Financial Reports – January 1 to September 30, 2016

BACKGROUND / PROPOSAL:

The Finance Department provides financial reports to Council as per policy.

OPTIONS & BENEFITS:

Please review the following financial reports for the period January 1 – September 30, 2016:

- Investment Report
- Statements of Operations by Object and Department
- Projects Progress Report
- Aged Receivables

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: Oxana Mamontova **Reviewed by:** Peng Tian **CAO:** _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the financial reports for the period of January 1 – September 30, 2016 be accepted for information.

Author: Oxana Mamontova **Reviewed by:** Peng Tian **CAO:** _____

Investment Report for September 2016

Chequing Account on September 30, 2016

Bank account balance 7,586,168

Investment Values on September 30, 2016

Short term investments (EM0-0377-A)	12,275,988
Short term T-Bill (1044265-26)	237,911
Long term investments (EM0-0374-A)	8,362,240
Short term notice on amount 31 days	5,011,447
Short term notice on amount 60 days	4,013,319
Short term notice on amount 90 days	5,014,712
	<u><u>34,915,616</u></u>

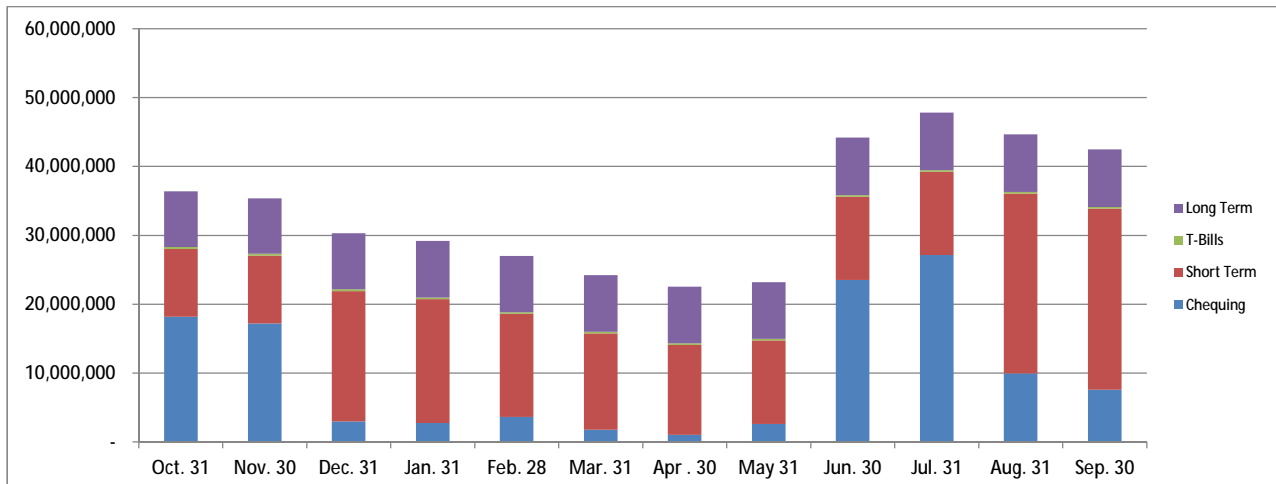
These balances include
'market value changes'.

Revenues

	<i>Total</i>	<i>Short Term</i>	<i>Long Term</i>
Interest received	409,263	261,779	147,485
Interest accrued	-75,213	-83,525	8,312
	334,050	178,254	155,796
Market value changes	99,911		60,412
Interest received, chequing account	65,707	65,707	
Grand total revenues before investment manager fees	499,669	243,961	216,208
Deduct: investment manager fees for investments	-21,831	-5,090	-16,741
Grand total revenues after investment manager fees	477,838	238,871	199,467

Balances in the Various Accounts - Last 12 Months

	Chequing	Short Term	T-Bills	Long Term	Total
Oct. 31	18,167,602	9,887,630	237,364	8,099,481	36,392,078
Nov. 30	17,188,418	9,888,659	237,417	8,081,738	35,396,233
Dec. 31	2,960,308	18,959,215	237,473	8,171,084	30,328,080
Jan. 31	2,772,109	17,969,964	237,528	8,194,472	29,174,072
Feb. 28	3,613,083	14,980,328	237,579	8,189,257	27,020,247
Mar. 31	1,754,505	13,988,864	237,610	8,237,943	24,218,922
Apr. 30	1,028,981	13,074,135	237,663	8,200,802	22,541,582
May 31	2,631,668	12,100,192	237,693	8,233,190	23,202,743
Jun. 30	23,517,981	12,106,571	237,747	8,329,901	44,192,200
Jul. 31	27,130,519	12,110,531	237,802	8,344,066	47,822,918
Aug. 31	9,947,291	26,129,132	237,857	8,333,999	44,648,280
Sep. 30	7,586,168	26,315,466	237,911	8,362,240	42,501,784



Mackenzie County
Summary of All Units
For the Nine Months Ending September 30, 2016

	2015 Actual	2016 Actual	2016	\$ Variance	% Variance
	Total	Total	Budget		
OPERATING REVENUES					
100-Taxation	\$34,974,510	\$33,573,061	\$33,782,194	\$209,133	1%
124-Frontage	\$197,247	\$122,437	\$171,497	\$49,060	29%
261-Ice Bridge	\$95,530	\$139,640	\$0	(\$139,640)	
420-Sales of goods and services	\$693,522	\$411,189	\$590,395	\$179,206	30%
421-Sale of water - metered	\$3,006,884	\$2,252,689	\$3,093,285	\$840,596	27%
422-Sale of water - bulk	\$918,721	\$702,964	\$910,536	\$207,572	23%
424-Sale of land	\$1	\$52,900	\$0	(\$52,900)	
510-Penalties on taxes	\$1,057,962	\$950,542	\$1,288,413	\$337,871	26%
511-Penalties of AR and utilities	\$61,480	\$41,599	\$48,000	\$6,401	13%
520-Licenses and permits	\$49,879	\$38,207	\$36,000	(\$2,207)	-6%
521-Offsite levy	\$47,870	\$0	\$0	\$0	
522-Municipal reserve revenue	\$92,428	\$31,329	\$50,000	\$18,671	37%
526-Safety code permits	\$342,366	\$193,633	\$325,000	\$131,367	40%
525-Subdivision fees	\$55,156	\$134,708	\$35,000	(\$99,708)	-285%
530-Fines	\$78,310	\$33,524	\$39,000	\$5,476	14%
531-Safety code fees	\$13,777	\$7,374	\$13,000	\$5,626	43%
550-Interest revenue	\$548,519	\$195,710	\$360,000	\$164,290	46%
551-Market value changes	(\$47,649)	\$91,358	\$0	(\$91,358)	
560-Rental and lease revenue	\$140,118	\$75,498	\$80,455	\$4,957	6%
570-Insurance proceeds	\$329,409	\$36,663	\$0	(\$36,663)	
592-Well drilling revenue	\$11,114	\$34,848	\$20,000	(\$14,848)	-74%
597-Other revenue	\$206,704	\$64,161	\$143,500	\$79,339	55%
598-Community aggregate levy	\$101,272	\$0	\$70,000	\$70,000	100%
630-Sale of non-TCA equipment	\$8,062	\$0	\$0	\$0	
790-Tradeshaw Revenues	\$25,580	\$28,884	\$26,500	(\$2,384)	-9%
840-Provincial grants	\$1,501,318	\$761,961	\$1,302,914	\$540,953	42%
890-Gain (Loss) Penny Rounding	\$1	\$0	\$0	\$0	
990-Over/under tax collections	\$137,336	\$0	(\$32,642)	(\$32,642)	100%
TOTAL REVENUE	\$44,647,427	\$39,974,879	\$42,353,047	\$2,378,168	6%
OPERATING EXPENSES					
110-Wages and salaries	\$6,354,973	\$5,107,763	\$7,168,699	\$2,060,936	29%
132-Benefits	\$1,255,906	\$1,026,667	\$1,514,850	\$488,183	32%
136-WCB contributions	\$40,547	\$0	\$51,743	\$51,743	100%
142-Recruiting	\$12,848	\$16,839	\$20,000	\$3,161	16%
150-Isolation cost	\$66,993	\$57,692	\$72,000	\$14,308	20%
151-Honoraria	\$478,774	\$389,576	\$648,900	\$259,324	40%
211-Travel and subsistence	\$265,578	\$196,940	\$405,635	\$208,695	51%
212-Promotional expense	\$77,983	\$41,814	\$82,500	\$40,686	49%
214-Memberships & conference fees	\$107,460	\$45,667	\$143,321	\$97,654	68%
215-Freight	\$107,164	\$49,518	\$141,460	\$91,942	65%
216-Postage	\$44,344	\$33,787	\$43,150	\$9,363	22%
217-Telephone	\$124,467	\$35,819	\$123,640	\$87,821	71%
221-Advertising	\$36,405	\$22,101	\$63,220	\$41,119	65%
223-Subscriptions and publications	\$6,878	\$5,306	\$12,738	\$7,432	58%
231-Audit fee	\$75,950	\$58,800	\$76,000	\$17,200	23%
232-Legal fee	\$68,527	\$67,964	\$60,500	(\$7,464)	-12%
233-Engineering consulting	\$240,054	\$30,753	\$166,000	\$135,247	81%
235-Professional fee	\$1,669,025	\$1,051,465	\$1,815,514	\$764,049	42%
236-Enhanced policing fee	\$153,400	\$77,075	\$297,200	\$220,125	74%
239-Training and education	\$96,483	\$65,215	\$163,329	\$98,114	60%
242-Computer programming	\$78,633	\$34,129	\$108,681	\$74,552	69%
251-Repair & maintenance - bridges	\$205,079	\$2,817	\$602,000	\$599,183	100%
252-Repair & maintenance - buildings	\$151,352	\$68,089	\$195,820	\$127,731	65%
253-Repair & maintenance - equipment	\$421,486	\$198,486	\$414,800	\$216,314	52%
255-Repair & maintenance - vehicles	\$64,432	\$46,355	\$81,900	\$35,545	43%
258-Contract graders	\$104,461	\$62,793	\$150,840	\$88,047	58%

Mackenzie County
Summary of All Units
For the Nine Months Ending September 30, 2016

	2015 Actual	2016 Actual	2016	\$ Variance	% Variance
	Total	Total	Budget		
259-Repair & maintenance - structural	\$1,596,984	\$603,787	\$1,543,193	\$939,406	61%
261-Ice bridge construction	\$77,703	\$90,094	\$120,000	\$29,906	25%
262-Rental - building and land	\$29,340	\$30,931	\$29,812	(\$1,119)	-4%
263-Rental - vehicle and equipment	\$56,773	\$42,871	\$81,695	\$38,824	48%
266-Communications	\$97,814	\$53,530	\$117,638	\$64,108	54%
271-Licenses and permits	\$1,290	\$495	\$8,568	\$8,073	94%
272-Damage claims	\$0	\$1,000	\$5,000	\$4,000	80%
274-Insurance	\$313,112	\$0	\$298,960	\$298,960	100%
342-Assessor fees	\$264,623	\$179,684	\$263,000	\$83,316	32%
290-Election cost	\$0	\$3,055	\$5,000	\$1,945	39%
511-Goods and supplies	\$861,048	\$484,097	\$935,116	\$451,019	48%
521-Fuel and oil	\$740,479	\$475,989	\$1,017,070	\$541,081	53%
531-Chemicals and salt	\$268,567	\$166,622	\$328,700	\$162,078	49%
532-Dust control	\$568,170	\$596,329	\$728,405	\$132,076	18%
533-Grader blades	\$149,959	\$131,472	\$137,500	\$6,028	4%
534-Gravel (apply; supply and apply)	\$1,612,430	\$1,078,697	\$1,617,378	\$538,681	33%
535-Gravel reclamation cost	\$29,792	\$0	\$0	\$0	
543-Natural gas	\$87,911	\$29,880	\$113,877	\$83,997	74%
544-Electrical power	\$689,859	\$277,843	\$679,037	\$401,194	59%
710-Grants to local governments	\$1,927,281	\$1,440,393	\$1,805,000	\$364,607	20%
735-Grants to other organizations	\$2,068,118	\$1,794,704	\$2,104,245	\$309,541	15%
747-School requisition	\$6,635,781	\$1,664,817	\$6,836,582	\$5,171,765	76%
750-Lodge requisition	\$788,108	\$852,083	\$852,083	\$0	0%
810-Interest and service charges	\$29,536	\$9,932	\$27,000	\$17,068	63%
831-Interest - long term debt	\$614,288	(\$7,114)	\$562,323	\$569,437	101%
921-Bad debt expense	\$4,324	\$114	\$3,800	\$3,686	97%
922-Tax cancellation/write-off	\$1,190,753	\$0	\$1,502,106	\$1,502,106	100%
970-Other expenses	\$2,260	\$0	\$0	\$0	
993-NBV value of disposed TCA	\$834,784	\$0	\$880,169	\$880,169	100%
994-Change in inventory	(\$216,403)	\$0	\$580,324	\$580,324	100%
995-Depreciation of TCA	\$8,922,960	\$0	\$9,169,166	\$9,169,166	100%
TOTAL	\$42,556,846	\$18,794,735	\$46,977,187	\$28,182,452	60%
Non-TCA projects	\$1,092,265	\$459,280	\$1,956,333	\$1,497,053	77%
TOTAL EXPENSES	\$43,649,111	\$19,254,015	\$48,933,520	\$29,679,505	61%
EXCESS (DEFICIENCY)	\$998,316	\$20,720,864	(\$6,580,473)	(\$27,301,337)	415%
OTHER					
840-Provincial transfers for capital	\$5,102,465	\$3,994,110	\$12,635,212	\$8,641,102	68%
575-Contributed TCA	\$718,363	\$0	\$323,020	\$323,020	100%
597-Other capital revenue	\$14,787	\$137,247	\$610,621	\$473,374	78%
630-Proceeds of sold TCA asset	\$528,614	\$5,600	\$492,932	\$487,332	99%
	\$6,364,229	\$4,136,957	\$14,061,785	\$9,924,828	71%
EXCESS (DEFICIENCY) - PS MODEL	\$7,362,545	\$24,857,821	\$7,481,312	(\$17,376,509)	-232%
CONVERT TO LG INCOME STATEMENT					
Remove non-cash transactions associated with PSAB changes					
993-NBV value of disposed TCA	\$834,784	\$0	\$880,169	\$880,169	100%
994-Change in inventory	(\$216,403)	\$0	\$580,324	\$580,324	100%
995-Amortization of TCA	\$8,922,961	\$0	\$9,169,166	\$9,169,166	100%
Remove TCA revenues					
Total of OTHER per above	(\$6,364,229)	(\$4,136,957)	(\$14,061,785)	(\$9,924,828)	71%
Add LTD principle paid					

Mackenzie County
 Summary of All Units
 For the Nine Months Ending September 30, 2016

	2015 Actual	2016 Actual	2016	\$ Variance	% Variance
	Total	Total	Budget		
832-Principle Payments	\$1,669,369	\$203,702	\$1,578,512	\$1,374,810	87%
Add/Deduct LG model TF to/from reserves					
930-Contributions from Operating Reserve	(\$370,205)	\$0	(\$1,565,973)	(\$1,565,973)	100%
940-Contribution from Capital Reserve	(\$515,310)	\$0	(\$322,326)	(\$322,326)	100%
762-Contribution to Capital (funding TCA projects)	\$3,459,941	\$0	\$871,748	\$871,748	100%
763-Contribution to Capital Reserves	\$3,716,473	\$0	\$3,240,267	\$3,240,267	100%
764-Contribution to Operating Reserves	\$2,529,390	\$0	\$246,958	\$246,958	100%
EXCESS (DEFICIENCY) - LG MODEL	\$50,000	\$20,517,162	\$0	(\$20,517,162)	

**MACKENZIE COUNTY
STATEMENT OF OPERATIONS**

September 30, 2016

	2015 Actual	2016 Actual	2016	\$ Variance	% Variance
	Total	Total	Budget		
OPERATIONAL REVENUES					
Property taxes	\$35,309,092	\$33,695,494	\$33,921,049	\$5,313,621	16%
User fees and sales of goods	\$4,619,126	\$3,366,841	\$4,594,216	\$1,227,375	27%
Government transfers	\$1,501,319	\$761,962	\$1,302,914	\$540,952	42%
Investment income (operating)	\$500,870	\$287,069	\$360,000	\$72,931	20%
Penalties and costs on taxes	\$1,057,962	\$950,542	\$1,288,413	\$337,871	26%
Licenses, permits and fines	\$539,489	\$407,448	\$448,000	\$40,552	9%
Rentals	\$140,117	\$75,499	\$80,455	\$4,956	6%
Insurance proceeds	\$329,409	\$36,663	\$0	(\$36,663)	
Development levies	\$47,870	\$0	\$0	\$0	
Municipal reserve revenue	\$92,428	\$31,329	\$50,000	\$18,671	37%
Sale of non-TCA equipment	\$8,061	\$0	\$0	\$0	
Other	\$501,684	\$362,032	\$308,000	(\$54,032)	-18%
Total operating revenues	\$44,647,427	\$39,974,879	\$42,353,047	\$7,466,234	18%
OPERATIONAL EXPENSES					
Legislative	\$543,500	\$408,783	\$796,640	\$387,857	49%
Administration	\$6,882,710	\$3,901,222	\$7,489,653	\$3,588,431	48%
Protective services	\$1,406,990	\$739,366	\$1,864,996	\$1,125,630	60%
Transportation	\$16,128,251	\$6,006,669	\$18,428,976	\$12,422,307	67%
Water, sewer, solid waste disposal	\$4,793,168	\$1,666,315	\$4,955,238	\$3,288,923	66%
Public health and welfare (FCSS)	\$639,256	\$738,627	\$789,053	\$50,426	6%
Planning, development	\$1,072,553	\$745,423	\$1,296,071	\$550,648	42%
Agriculture and veterinary	\$1,397,583	\$734,196	\$1,343,446	\$609,250	45%
Recreation and culture	\$2,268,946	\$1,337,234	\$2,324,449	\$987,215	42%
School requisitions	\$6,635,781	\$1,664,817	\$6,836,582	\$5,171,765	76%
Lodge requisitions	\$788,108	\$852,083	\$852,083	\$0	
Non-TCA projects	\$1,092,265	\$459,280	\$1,956,333	\$1,497,053	77%
Total operating expenses	\$43,649,111	\$19,254,015	\$48,933,520	\$29,679,505	61%
Excess (deficiency) before other	\$998,316	\$20,720,864	(\$6,580,473)	(\$22,213,271)	338%
CAPITAL REVENUES					
Government transfers for capital	\$5,102,465	\$3,994,110	\$12,635,212	\$8,641,102	68%
Other revenue for capital	\$733,150	\$137,247	\$933,641	\$796,394	85%
Proceeds from sale of TCA assets	\$528,614	\$5,600	\$492,932	\$487,332	99%
	\$6,364,229	\$4,136,957	\$14,061,785	\$9,924,828	71%
EXCESS (DEFICIENCY) - PSAB Model	\$7,362,545	\$24,857,821	\$7,481,312	(\$12,288,443)	-164%
Convert to local government model					
Remove non-cash transactions	\$9,541,342	\$0	\$10,629,659	\$10,629,659	100%
Remove revenue for capital projects	(\$6,364,229)	(\$4,136,957)	(\$14,061,785)	(\$9,924,828)	71%
Long term debt principle	\$1,669,369	\$203,702	\$1,578,512	\$1,374,810	87%
Transfers to/from reserves	\$8,820,289	\$0	\$2,470,674	\$2,470,674	100%
EXCESS (DEFICIENCY) - LG Model	\$50,000	\$20,517,162	\$0	(\$15,429,096)	

Project Progress Report for September 2016

Project Name	Total costs	Costs in prior years	Costs in current year up to September 30, 2016	2016 Budget	Budget Remaining on September 30, 2016	Status Update on September 30, 2016	Percentage of Completion (%)
Administration Department							
Signs with Flags for FV Office (CF)	6,940	6,940	-	18,060	18,060	Waiting for metal works to be completed	50%
Payroll software	4,260		4,260	20,000	15,740	Fall 2016	0%
FV - Phone System Upgrade	20,320		20,320	20,000	(320)	Completed	100%
High Level Office Security	7,858		7,858	10,000	2,142	Completed	100%
FV - Fireproof Storage Cabinet (Records)	83	83	-	8,000	8,000	Aug. 2016	0%
LC - Library Building	108,976	-	108,976	107,970	(1,006)	Complete	100%
Zama Sprinkler System	7,246	7,246	-	24,725	24,725	Motion 16-08-590 cancelled	
House Purchase	241,721		241,721	241,721			
Land Purchase (South of High Level)	-	-	-	13,000	13,000	Negotiating setbacks with province	0%
LC Office - Installation of Gnerator	-		-	28,000	28,000	Complete invoices to follow	90%
<i>Total department 12</i>			383,134	491,476	108,342		

Project Name	Total costs	Costs in prior years	Costs in current year up to September 30, 2016	2016 Budget	Budget Remaining on September 30, 2016	Status Update on September 30, 2016	Percentage of Completion (%)
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Fire Department

LC -Aerial Unit Upgrade	-	-	-	30,000	30,000	Truck delivered to La Crete. Modification to begin shortly	5%
FV - New tanker/pumper, with equipment (CF)	-	-	-	375,000	375,000	Ordered - awaiting truck build	0%
<i>Total department 23</i>			-	405,000	405,000		

Enforcement Department

Peace officer vehicle	25,761	-	25,761	80,000	54,239	Awaiting invoices	90%
<i>Total department 26</i>			25,761	80,000	54,239		

Transportation Department

Heliport Road	245,917		245,917	285,000	39,083	Awaiting invoices. Project Complete	95%
AWD Graders (x3) LC, ZA, FV (2-16M, 1-14M)	891,008		891,008	1,416,000	524,992	Complete - Awaiting Invoices	100%
FV - 6" pump w/hoses	19,158		19,158	28,000	8,842	Completed	100%
FV- 43rd Ave, East of 50th Street	50		50	135,000	134,950	Project awarded to Knelsens	5%
FV - 45 Ave Cul-de-sac, East of 52nd Street	50		50	140,000	139,950	Project awarded to Knelsens	5%
FV - PW Pick up Truck	40,175		40,175	40,000	(175)	Completed	100%
Rocky Lane Store Road Reconstruction	35,566		35,566	400,000	364,434	Prelim engineering complete. Day labour reconstruction underway	50%
FV - Sander	-		-	10,000	10,000	Ordered	0%
New Road Infrastructure (CF)	723,277	655,019	68,258	268,564	200,306	ongoing	50%
FV - Skid Steer Broom	-		-	7,000	7,000		0%
FV - Snowplow blade	-		-	5,500	5,500	Ordered	0%
LC - Packer/Roller	24,980		24,980	25,000	20	Complete	100%
LC - Sander/Spreader	11,066		11,066	10,000	(1,066)	Complete	100%
LC - Crew Cab 4x4 Trucks (x2)	79,873		79,873	80,000	127	Complete	100%

Project Name	Total costs	Costs in prior years	Costs in current year up to September 30, 2016	2016 Budget	Budget Remaining on September 30, 2016	Status Update on September 30, 2016	Percentage of Completion (%)
LC - Engineering & Design for 113 Street and 109 Ave (CF)	54,621	53,549	1,072	46,451	45,379	Still in Design phase	10%
LC - 94th Ave Asphalt Overlay	72,366		72,366	870,000	797,634	Contract Awarded	15%
LC - Lagoon Access Paving	-		-	25,000	25,000	Contract Awarded	0%
LC - Dump Trailer	26,973		26,973	22,000	(4,973)	Complete	100%
High Level South Rebuild (CF)	-	-	-	50,000	50,000	Graveling to start in September	0%
LC - Loader Scales	9,520		9,520	9,996	476	Complete	100%
Zama Access Pave (PH V) (CF)	-	-	-	6,000,000	6,000,000	On hold - No grant received	0%
LC - Salt shed	127,284		127,284	300,000	172,716	Complete - waiting on last invoice	90%
ZA - Tractor	14,900		14,900	30,000	15,100	Complete	100%
BF 78103	19,845		19,845	120,000	100,156	Project awarded to NRB, set to begin August 15	40%
Snow Plow Truck Replacement	-		-	290,000	290,000	Ordered	0%
Fire Damaged Toolcat Replacement	96,463		96,463	96,464	1	Complete	100%
LC - South-Shoulder pull and road rehabilitation(CF)	190,559	171,919	18,640	128,081	109,441	On Going	10%
Gravel Reserve (to secure gravel source) (CF)	37,057	31,899	5,159	119,101	113,942		0%
FV - Sand and salt shelter (CF)	450	-	450	200,000	199,550	Negotiating with lowest qualified proponent	0%
FV - Cold storage/Emergency generator building (CF)	200	-	200	147,250	147,050	Construction started	50%
FV - North- Shoulder pull and road rehabilitation (CF)	438,959	147,600	291,359	461,661	170,302	Blumenort road complete. Working on Foggy Tower	75%
<i>Total department 32</i>			2,100,331	11,766,068	9,665,737		

Airport Department

FV - Pole Tarp Storage Shed	-	-	-	45,000	45,000	Planning	0%
<i>Total department 33</i>			-	45,000	45,000		

Project Name	Total costs	Costs in prior years	Costs in current year up to September 30, 2016	2016 Budget	Budget Remaining on September 30, 2016	Status Update on September 30, 2016	Percentage of Completion (%)
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Water Treatment & Distribution Department

LC - Paving Raw Water Truckfill Station	-		-	48,000	48,000	Done in conjunction with Street Improvements projects.	5%
FV - 48th Ave Waterline Replacement(CF)	108,001	75,226	32,775	25,774	(7,001)	Complete.	100%
FV - Paving for Water Treatment Plant	12,800		12,800	250,000	237,200	Done in conjunction with Street Improvements projects.	5%
FV - Hydrant Replacement (CF)	52,020	49,020	3,000	15,980	12,980	Complete.	100%
LA - Well number 4	708,176		708,176	150,000	(558,176)	AE obtained quotes, but coming in high due to drillers demand and winter rates.Waiting for summer rate estimates to compare.	3%
ZA - Distribution pump house upgrades (CF & New)	79,625	79,625	-	838,944	838,944	Awaiting grant funding approval.	1%
FV - Frozen Water Services Repairs (River Road) (CF)	14,578	14,486	92	196,214	196,122	Met onsite with contractor Oct13/16.	5%
FV - Raw Water Truck fill (pressured and filtered) (CF)	44,844	12,500	32,344	28,400	(3,944)	Complete.	100%
LC - Raw Water Truckfill Upgrade	56,662	15,837	40,825	42,163	1,339	Awaiting some final electrical drawings.	99%
LC - Waterline Bluehills	-	-	-	833,250	833,250		0%
LA - Rural Potable Water Infrastructure (CF)	2,147,716	32,059	2,115,657	6,562,557	4,446,900	Waterline is installed. Truckfills are in progress with concrete walls for reservoirs being constructed and site work in progress.	40%
(6/13)Fort Vermilion Backwash Waste Dechlorination	49,020		49,020	50,000	980	Complete.	100%
FV - 50th St - Water & sewer extension (CF)	16,520	16,520	-	563,480	563,480	Brought to Council on Oct 11/16. Further discussions taking place with property owners.	1%
<i>Total department 41</i>			2,994,688	9,604,762	6,610,074		

Sewer Disposal Department

LC Lagoon Upgrade (CF)	7,273,110	7,218,918	54,193	84,433	30,241	1 year inspection remaining.	99%
Zama - Lift station upgrade (CF & New)	116,439	116,439	-	1,256,052	1,256,052	Awaiting grant funding approval.	1%
LC - Main Lift Station Repair & Modification (CF)	61,000	10,900	50,100	51,100	1,000	Repairs complete, some site work still required this fall.	98%
LC - Sanitary Sewermain Upgrades (CF)	221,035	31,187	189,847	893,813	703,966	Project complete with some minor deficiencies remaining.	95%
FV - River Road Lift Sation Repair	-		-	10,000	10,000	Complete	100%
<i>Total department 42</i>			294,140	2,295,398	2,001,258		

Project Name	Total costs	Costs in prior years	Costs in current year up to September 30, 2016	2016 Budget	Budget Remaining on September 30, 2016	Status Update on September 30, 2016	Percentage of Completion (%)
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Solid Waste Disposal

Waste Bins 40 & 6 yd	36,628		36,628	40,000	3,372	Bins received	90%
ZA - WTS Fence	380		380	25,000	24,620	Old fence removed - Trees brushed - waiting ditching.	30%
LC - Blue Hills - Build up ramp (CF)	8,410	8,410	-	3,590	3,590	Road work to be done	75%
<i>Total department 43</i>			37,008	68,590	31,582		

Planning & Development Department

New GIS Computer	9,009		9,009	9,000	(9)	New computer is provisioned and all S/W installed.	100%
<i>Total department 61</i>			9,009	9,000	(9)		

Agricultural Services Department

HL - Rural Drainage - Phase II & Phase III (CF)	-	-	-	100,000	100,000	Negotiating with Dene Tha	0%
LC - Buffalo Head/Steep Hill water mangement (Phase I) (CF)	204,317	178,201	26,116	1,721,800	1,695,684	Grant funding applied for, scope up work changed, updated plans will be recieved by September 30, 2016	10%
<i>Total department 63</i>			26,116	1,821,800	1,795,684		

Recreation Department

FV - Ball Diamonds CF	30,000		30,000	160,000	130,000	One old diamond has been taken down and working on the second diamond. In the middle of June the contractor starts with a completion date on August 15th. Both diamonds up and fencing complete, will be installing wheeping tile, shale seeding. Dugouts have been placed, grass is seeded and they are waiting for it to grow to be complete.	80%
FV - Ventilations/fans installed	9,453		9,453	6,000	(3,453)	Difficuly receiving quotes. Current contractor CJ Contracting will be giving a quote and hope to have completed by next hocky season (OCT 2016). Will look into it, waiting on contractor quote (electrician) still. Installed/Complete	100%
FV - Skate Shack	-		-	30,000	30,000	The skate shack will be moved this summer up to the rodeo grounds. Thomas Simpson is in charge of this project. It is only about 10% complete with plans of being 100% by fall. Next meeting August 9th. Set a new meeting date for August 20th is the next meeting and i will be contacted with update.	10%
LC - Capital (requests from Recreation Society) CF	66,510	66,510	-	15,000	15,000	Arena Main llghts - Completed 2015	100%

Project Name	Total costs	Costs in prior years	Costs in current year up to September 30, 2016	2016 Budget	Budget Remaining on September 30, 2016	Status Update on September 30, 2016	Percentage of Completion (%)
LC - Baseball Tractor/Gate for Arena	-		-	520	520	Completed in 2015	100%
Grounds Improvements (2014 - FV Walking Trail) (CF)	522,406	522,406	-	25,394	25,394	Ongoing	85%
ZA - Old County office - window replacement CF	21,980	-	21,980	9,000	(12,980)	Summer plans, Contractor hires and windows ordered. Contractors didn't show this week, hopefully 2 weeks from now.	20%
ZA - Com. Hall: Back Storage Room/Loading dock step	-		-	2,000	2,000	Almost complete. Few touchups to be completed	80%
ZA - Com. Hall: Table & Chair Trolleys (6)	-		-	6,000	6,000	Completed.	100%
ZA - Com. Hall: Storage room industrial floor covering	-		-	6,500	6,500	Flooring complete, have trim left, but may not install.	99%
ZA - Com. Hall: Property Full landscaping	-		-	126,000	126,000	Just started, waiting on rental units to arrive. Started landscaping.	50%
ZA - Security Camera System	-		-	5,500	5,500	Waiting until facility is completed. Scoping out useful locations for cameras. Plan to start project in late summer to early fall. Greg will speak to Lisa, not sure if equipment is at the location. Asked for another quote.	60%
ZA - Hall electrical upgrades	-		-	31,887	31,887	In contact with ATCO and another consultant. Plan to be completed by the end of September. (1st priority) Working on a few more finishing touches - some work with lighting still to happen. Waiting on other projects to be completed that involve electrical.	80%
ZA - Shower facilities at campground	-		-	41,613	41,613	Complete.	100%
LC - Splash Park (CF)	-		-	255,000	255,000	Have money set aside for the Splash Park but no record of plans to start the building process.	0%
FV - Skate Park (CF)	-		-	70,000	70,000	Completed approx July 15th 2015	100%
FV - Rodeo Grounds	10,567		10,567	40,000	29,433	Currently purchased shoots and fencing for the grounds. Purchasing paneling for August event. Completed for this year.	80%
FV - Covered Gazebo for Splash Park	9,500		9,500	10,000	500	In the process of building the base and hope to have the gazebo built by the end of the week and will submit invoice next week. Being used, inv - Completed	100%
FV - Playground Equipment	2,850		2,850	10,000	7,150	Equipment was ordered and is to contact Jennifer as to the location of equipment. Then the next step is to deliver and set equipment up at the location. Equipment still at the county office, plans to be delivered to location around August 8th. One piece of equipment was placed, Ron was emailed for status on second piece of equipment.	80%
FV - Curling Rink Renovations	20,000		20,000	20,000	-	They have received the \$20,000 and an invoice was submitted. Held fundraiser and earned \$13,125 to go towards bathroom upgrades. Paid, reimbursed - Completed.	100%
LC - Bluehills Rink	42,600		42,600	42,600	-	In process, have awarded the tender. Sent request for decision to the Finance Committee to reallocate \$11,000 from LC-Storage Facility Project to this Project. Completed.	100%

Project Name	Total costs	Costs in prior years	Costs in current year up to September 30, 2016	2016 Budget	Budget Remaining on September 30, 2016	Status Update on September 30, 2016	Percentage of Completion (%)
LC - Outdoor lights (front arena & players' entrance)	2,600		2,600	3,600	1,000	Tender Packages have been sent out. Awarded. Completed waiting to be billed.	100%
LC - Upgrade counters & cupboards in minor hockey kitchen	4,800		4,800	4,800	-	Counters and cupboards in minor hocey kitched have been completed since the end of April. Completed	100%
LC - Bowling Alley repairs & upgrade	20,147		20,147	20,147	-	Company working on the project will arrive in one to two weeks. Completed.	100%
LC - 2 NHL nets	2,700		2,700	2,700	-	Received nets and have been place at location. Completed	100%
LC - Wind mesh for Blumenort tennis courts	3,072		3,072	3,500	428	Received wind mesh, needs to install at the location.	100%
LC - Painting pickleball courts	1,500		1,500	1,500	-	Completed.	100%
LA - Ice Chiller Replacement	335,302		335,302	413,400	78,098	Old parts have been removed, early July replacement parts will arrive. Completed. More Invoives to come.	100%
<i>Total department 71</i>			517,070	1,362,661	845,591		

Parks & Playgrounds Department

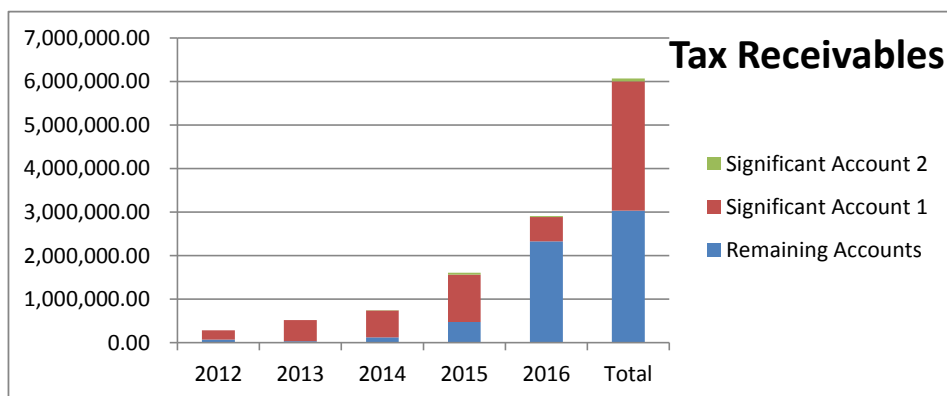
FV - Hutch Lake Caretaker Site Development	3,125		3,125	15,000	11,875	Awaiting invoices	90%
Dock Blocks Hutch Lake & Wadlin Lake (CF)	49,000	-	49,000	49,000	(0)	Complete	100%
D.A. Thomas Park - Shelter Repair	170		170	6,000	5,830	Awarding contract	1%
Machesis Lake - Horse camp - road (CF)	12,307	1,438	10,870	23,562	12,692	Painting still to be completed - awaiting invoices -	80%
Bridge campground - Survey & improvements (CF)	26,950	26,950	-	45,000	45,000	Awaiting Historical Assessment	5%
LC - Concrete Toilets Knelsen Park	-		-	16,000	16,000	Complete - invoice to follow	90%
FV - D.A. Thomas Park - Steps	-		-	10,000	10,000	Planning stage	0%
Wadlin Lake - Grounds improvements (CF)	85,797	-	85,797	70,000	(15,797)	On Going	80%
<i>Total department 72</i>			148,962	234,562	85,600		

TOTAL 2016 Capital Projects	6,536,219	28,184,317	21,648,098
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Aged Receivables on September 30, 2016

Tax Receivables

Year	Amount	Significant Account 1	Significant Account 2	Total Less Significant Accounts
2012	282,676.02	213,176.03	0.00	69,499.99
2013	522,482.89	483,018.10	0.00	39,464.79
2014	743,591.05	622,586.87	6,778.71	121,004.18
2015	1,566,709.76	1,091,616.01	39,218.75	475,093.75
2016	2,886,627.83	560,172.59	22,828.27	2,326,455.24
Total	6,002,087.55	2,970,569.60	68,825.73	3,031,517.95



Tax Receivables from Oil Companies

Company	Total
238568	\$ 9,940.57
009926	\$ 38,906.72
006970	\$ 61,567.04
004542	\$ 26,352.40
010109	\$ 17,246.18
	\$ 154,012.91

Utility Receivables

Current	\$ 212,487.02
Period 1	\$ 113,495.16
Period 2	\$ 24,536.98
Period 3	\$ 8,022.40
Period 4	\$ 14,698.06
Total	\$ 373,239.62

Trade Receivables

Current	-\$ 28,047.89
30-60 days	\$ 536,647.58
90 days	\$ 13,062.77
91 and over	\$ 171,871.54
Balance	\$ 693,534.00

of Part of NE 11-106-15-W5M from Agricultural “A” to La Crete Highway Commercial District “HC2” for commercial development.

This location is the area that the Planning Department recently discussed with the MPC on whether to allow industrial/commercial type development. Although the future long term plans are to see industrial/commercial growth mainly at the north end of town, there is a strip of land adjacent to Highway 697 that should not be allowed residential development due to the close proximity of the sewage lagoons. The far north east corner of this quarter is within this future working area of the sewage lagoon. However the majority of the proposed area is not.

It could also be said that this area would be an ideal location for commercial development as it is in a High Traffic area with lots of visual influence. However this highly visual area would also mean that it could be a challenge and it will be a mandate of the County’s to maintain a high quality of order, neatness and a visually pleasing aspect.

This application will require the approval of Alberta Transportation as it is adjacent to Highway 697.

The new updated La Crete Highway Commercial District with the redefined Automotive and Equipment repair definition is as follows:

8.18 LA CRETE HIGHWAY COMMERCIAL DISTRICT “HC2”

The general purpose of this LAND USE DISTRICT is to accommodate commercial business, in a comprehensively planned area that may provide a combination of shops, services, offices, entertainment and accommodation. The types of development within this District are moderate to large in size, primarily serve the needs of a regional clientele, are comprehensively planned and designed to demonstrate a wide variety of building types and scale, provide pedestrian and bicycle amenities with attractive landscaping components. Uses in this District incorporate high quality signage, landscaping, site design, and building appearance.

A. PERMITTED USES	B. DISCRETIONARY USES
a) AMUSEMENT FACILITY b) BUILDING DEMOLITION OR REMOVAL (<i>Bylaw 932-14</i>) c) BUSINESS SUPPORT SERVICES d) CONVENIENCE STORE e) LAUNDROMAT f) HOTEL g) MEDICAL FACILITY h) MOTEL i) PROFESSIONAL FACILITY j) PUBLIC UTILITY LOT k) TOURIST INFORMATION FACILITY	a) AUTOMOTIVE AND EQUIPMENT REPAIR, MINOR b) BULK FUEL/PROPANE SALES c) BUS DEPOT d) RESTAURANT e) RETAIL GARDEN CENTRE f) RETAIL STORE g) SELF-STORAGE 1 (<i>Bylaw 942-14</i>) h) SERVICE STATION i) SIGNS j) VEHICLE WASH ESTABLISHMENT k) PAWN SHOP l) WAREHOUSE m) VETERINARY CLINIC

Author: L. Lambert Reviewed by: B Peters CAO

“AUTOMOTIVE & EQUIPMENT REPAIR, MINOR” means a development used for the servicing and mechanical repair of automobiles, light trucks, utility vehicles, motorcycles, snowmobiles, and similar vehicles and the sale, installation or servicing of related accessories and parts. This includes transmission shops, muffler shops, tire shops, automotive glass shops, and upholstery shops. Minor Automotive and Equipment Repair facilities may operate a Minor Vehicle Wash as an accessory use.

OPTIONS & BENEFITS:

Land designated as a commercial area is rarely located in the middle of residential zones. The general practice is to locate commercial development along the major corridor which encourages businesses to congregate along busier streets and central downtown areas. This helps to keep traffic to these sites manageable and alleviates residential areas next to major roadways. The use of service roads eliminates additional access on and off the main access.

The La Crete Area Structure Plan breaks down where and how these districts should be located and what kind of relationship there should be with surrounding development.

3.3.2 Highway Commercial Area

Highways create attractive locations for commercial businesses due to relatively higher levels of visibility and access. The commercial uses are anticipated to be in the form of large scale commercial developments (i.e. box stores, power centre, etc) that serve a regional market catchment. It is suggested that an enclosed mall should not be permitted in the Highway Commercial Area until such a time as the town centre is well established as this would likely preclude the growth of the town centre.

When development applications are made for specific sites in the highway commercial area, they should be required to demonstrate the relation between the next nearest buildings and the proposed development. Traffic and pedestrian circulation routes on site need to be specified and rationalized amongst adjacent properties.

Highway Commercial A. Sites should be designed in a comprehensive manner that integrates with existing and future development opportunities on surrounding sites, including consideration of building design, mass, transportation and site operation. This may require cooperation amongst adjacent property owners through a Concept Scheme, Neighbourhood Structure Plan or Outline Plan process to create attractive and functional commercial areas. Joint access, drainage and parking easement agreements may be required to facilitate cooperative use and development.

Highway Commercial B. Development should provide pedestrian and bicycle amenities, including walkways from the main street frontage to main entrances of commercial buildings, and conveniently located bicycle parking.

- Highway Commercial C. New developments are encouraged to enter into shared parking agreements to meet minimum parking standards. Parking should mainly be provided to the side and rear of new developments.*
- Highway Commercial D. New developments should be subject to landscaping and appearance requirements to ensure that these areas are aesthetically pleasing.*
- Highway Commercial E. Development of properties adjacent to residential areas should address potential land use conflicts through building orientation, landscaped buffers, lighting design, architectural treatments and operational requirements.*
- Highway Commercial F. A property developed with multiple commercial buildings should be designed as a comprehensive development, considering the relation between the appearance and operational characteristics of the different buildings and their individual uses.*
- Highway Commercial G. Low impact design features should be incorporated into development.*

OPTIONS

Option 1

That first reading be given for Bylaw 1027-16 being a Land Use Bylaw Amendment to rezone Part of NE 11-106-15-W5M from Agricultural “A” to La Crete Highway Commercial District “HC2” for commercial development, subject to public hearing input.

Option 2

That first reading for Bylaw 1027-16 being a Land Use Bylaw Amendment to rezone Part of NE 11-106-15-W5M from Agricultural “A” to La Crete Highway Commercial District “HC2” for commercial development be refused.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

SUSTAINABILITY PLAN:

The Sustainability Plan does not directly address re-zoning of districts within the County, but has several references to commercial development and sustainability of community lands and infrastructure:

*Goal E26 That Mackenzie County is prepared with infrastructure and services for a continually growing population
 Strategy E26.1 Infrastructure is adequate and there are plans in place to manage additional growth*

Goal N3 Optimal use is made of County farm land.

Author: L. Lambert **Reviewed by:** B Peters **CAO** _____

BYLAW NO. 1027-16
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate an Industrial subdivision.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Part of NE 11-106-15-W5M

within Mackenzie County, be rezoned from Agricultural "A" to La Crete Highway Commercial District "HC2" as outlined in Schedule "A" hereto attached.

READ a first time this ____ day of _____, 2016.

PUBLIC HEARING held this ____ day of _____, 2016.

READ a second time this ____ day of _____, 2016.

READ a third time and finally passed this ____ day of _____, 2016.

Bill Neufeld
Reeve

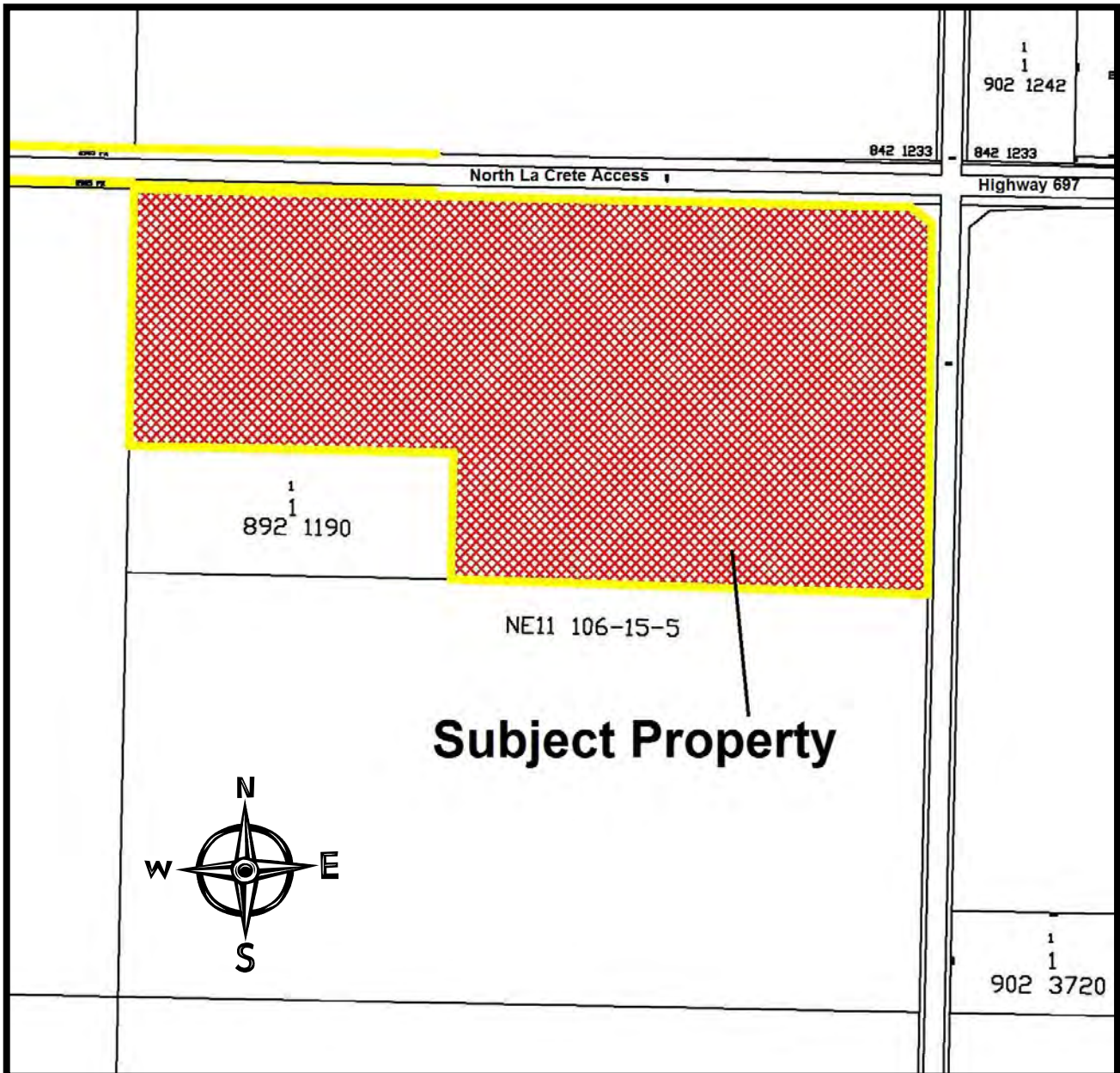
Len Racher
Chief Administrative Officer

BYLAW No. 1027-16

SCHEDULE "A"

1. That the land use designation of the following property known as:

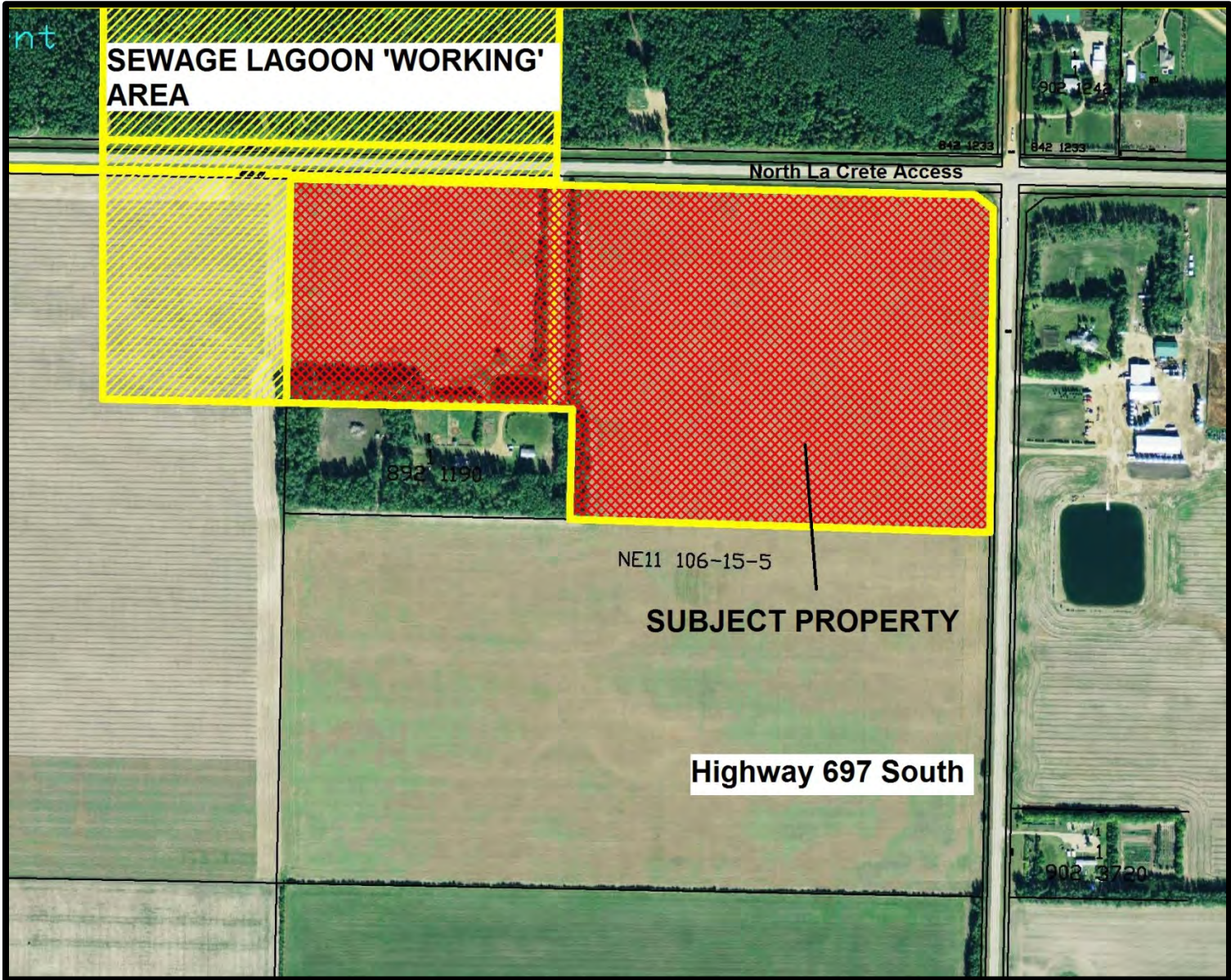
Part of NE 11-106-16-W5M within Mackenzie County; be rezoned from Agricultural "A" to La Crete Highway Commercial District "HC2".



FROM: Agricultural "A"

TO: La Crete Highway Commercial District "HC2"

BYLAW AMENDMENT APPLICATION



NOT TO SCALE

File No. Bylaw 1027-16

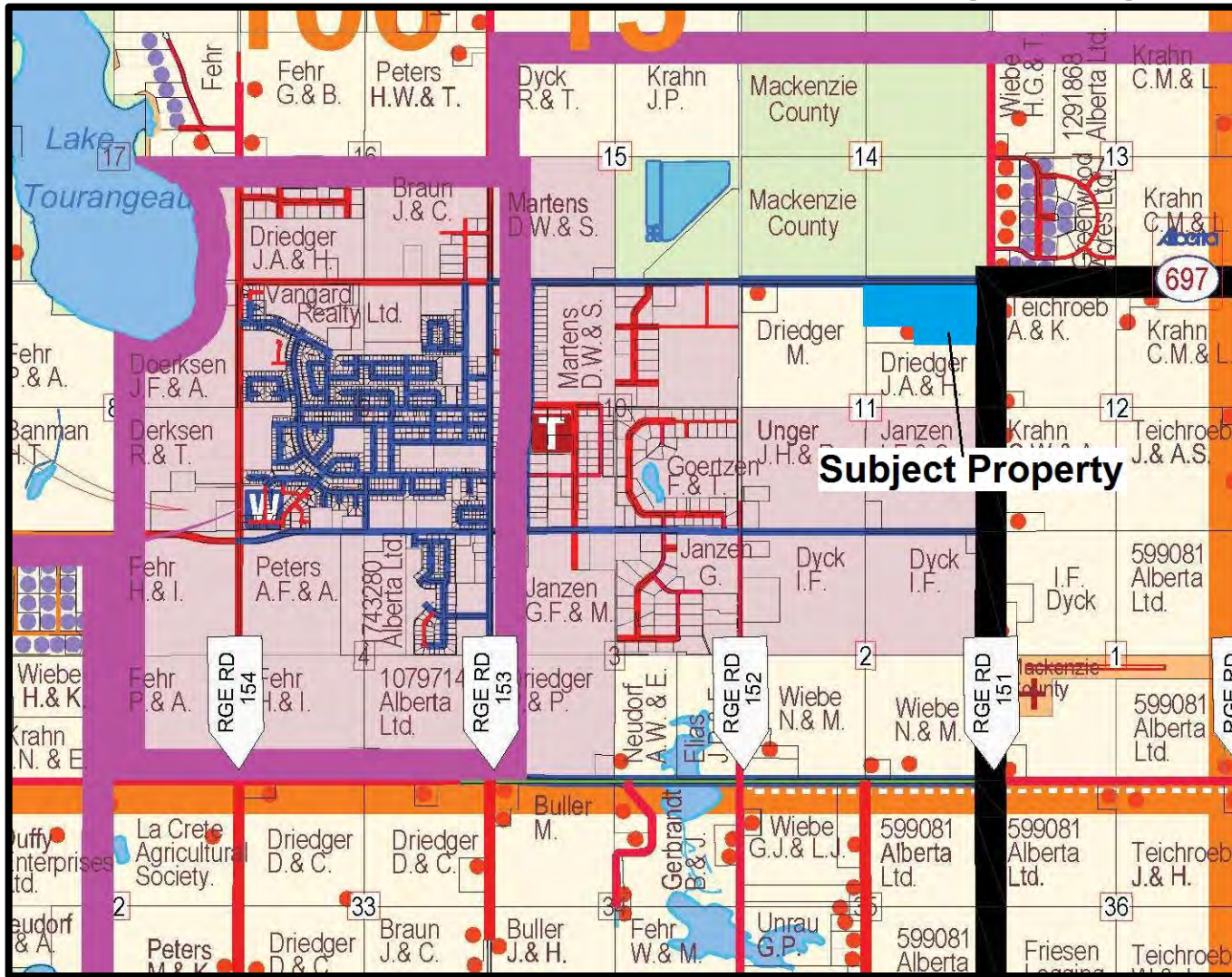
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Mackenzie County

BYLAW AMENDMENT APPLICATION



File No. Bylaw 1027-16

NOT TO SCALE

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Mackenzie County





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 26, 2016
Presented By:	Byron Peters, Director of Planning and Development
Title:	Bylaw 1054-16 Land Use Bylaw Amendment to Rezone Plan 032 5939, Block, Lot 5 from Hamlet Country Residential “HCR1” to Hamlet Industrial “HI1” (La Crete)

BACKGROUND / PROPOSAL:

Mackenzie County received a request to rezone Plan 032 5939, Block 1, Lot 5 from Hamlet Country Residential “HCR1” to Hamlet Industrial 1 “HI1” to accommodate the development of a Contractor’s Business/Yard.

Generally when residential developments are created next to a district other than residential the county requires a 10 meter buffer between the two developments.

When the Goertzen subdivision was developed, the subject land was already developed, being the first parcel from the quarter section. Therefore, this parcel did not have the required 10 meter buffer that the remainder of the quarter has and placed it directly adjacent to the gravel stock yard.

The applicant is in the process of purchasing this Lot (5) and the adjacent Lot (4). He would like to develop a shop on Lot 5 for the purpose of a Contractor’s Business/Yard, while maintaining Lot 4 as a residential lot. The applicant feels that the shop/contractors business would be a nice buffer between the residences and the gravel piles.

Bylaw 10XX-16 was presented to the Municipal Planning Commission on October 2, 2016 where they made the following motion:

MPC-16-10-169

MOVED by Erick Carter

That the Municipal Planning Commission recommend to Council to approve Bylaw 10XX-16 being a Land Use Bylaw Amendment to rezone Plan 032 5939, Block 1, Lot 5 from Hamlet Country Residential 1 “HCR1” to Hamlet Industrial 1

Author: L. Lambert **Reviewed by:** _____ **CAO:** _____

“HI1” to accommodate light industrial development, subject to public hearing input.

CARRIED

The planning department has no issues or direct concerns with this request, and feels that if the adjacent land owners have no concerns that this could be a positive move to bettering the neighbouring community.

OPTIONS & BENEFITS:

There is a small border of trees between Lot 5 and the gravel stock yard, giving it a small buffer area with minimal protection from blowing dust and noise. This dust and noise devalues the lot for enjoyable residential living. By allowing a lighter industrial type development that doesn't produce noise or obnoxious smells and omissions upon the land, it could diminish the effects of the gravel yard from the remainder of the residential homes.

The Permitted uses within the Hamlet Industrial 1 “HI1” district are of a non-obnoxious nature. All of the Discretionary uses that could be deemed as non-desirable adjacent to a residential dwelling can be regulated by the Municipal Planning Commission.

Option 1

MOTION (Approval)

That first reading be given to Bylaw 1054-16 being a Land Use Bylaw Amendment to rezone Plan 032 5939, Block 1, Lot 5 from Hamlet Country Residential 1 “HCR1” to Hamlet Industrial 1 “HI1” to accommodate light industrial development, subject to public hearing input.

Option 2

MOTION (Refusal)

That first reading be refused for Bylaw 1054-16 being a Land Use Bylaw Amendment to rezone Plan 032 5939, Block 1, Lot 5 from Hamlet Country Residential 1 “HCR1” to Hamlet Industrial 1 “HI1” to accommodate light industrial development.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant

Author: L. Lambert Reviewed by: _____ CAO: _____

SUSTAINABILITY PLAN:

The Sustainability Plan does not directly address re-zoning of districts within the County. As such, the proposed re-zoning neither supports nor contradicts the Sustainability Plan.

COMMUNICATION:

The bylaw amendment will be advertised as per MGA requirements, this includes all adjacent landowners.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1054-16 being a Land Use Bylaw Amendment to rezone Plan 032 5939, Block 1, Lot 5 from Hamlet Country Residential 1 “HCR1” to Hamlet Industrial 1 “HI1” to accommodate light industrial development, subject to public hearing input.

Author: L. Lambert Reviewed by: _____ CAO: _____

BYLAW NO. 1054-16
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate light industrial development.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 032 5939, Block 1, Lot 5

within the Hamlet of La Crete, be rezoned from Hamlet Country Residential 1 "HCR1" to Hamlet Industrial 1 "HI1" as outlined in Schedule "A" hereto attached.

READ a first time this _____ day of _____, 2016.

PUBLIC HEARING held this _____ day of _____, 2016.

READ a second time this _____ day of _____, 2016.

READ a third time and finally passed this _____ day of _____, 2016.

Bill Neufeld
Reeve

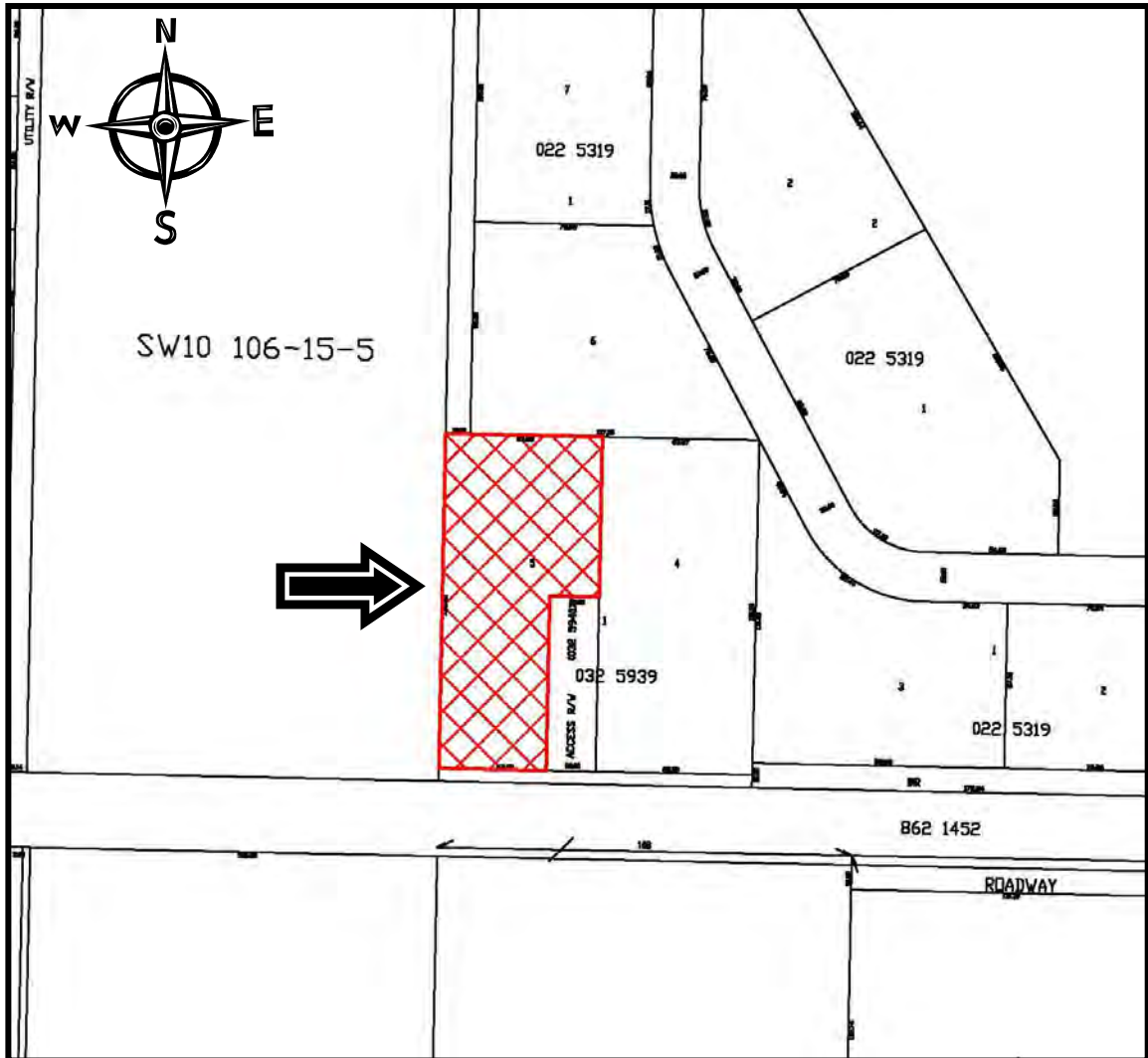
Len Racher
Chief Administrative Officer

BYLAW No. 1054-16

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 032 5939, Block 1, Lot 5 within the Hamlet of La Crete, be rezoned from Hamlet Country Residential 1 "HCR1" to Hamlet Industrial 1 "HI1" as outlined in Schedule "A" hereto attached.



FROM: Hamlet Country Residential 1 "HCR1"

TO: Hamlet Industrial 1 "HI1"



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT <i>George Zacharias</i>		
ADDRESS <i>Box 415</i>		
TOWN <i>La Crete AB</i>		
POSTAL CODE <i>T0H-2H0</i>	PHONE (RES.) <i>928-3681</i>	BUS. <i>841-1995</i>

COMPLETE IF DIFFERENT FROM APPLICANT NAME OF REGISTER OWNER <i>Mike Roy</i>		
ADDRESS <i>#27 349 Harrisburg Box 44</i>		
TOWN <i>Harrison Hot Springs</i>		
POSTAL CODE <i>V0M-1K0</i>	PHONE (RES.)	BUS. <i>867-445-3001</i>

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN <i>0325939</i>	BLK <i>1</i>	LOT <i>5</i>
----------	------	------	-------	----	----	---------------------	--------------	--------------

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: *Residential HCR1* TO: *H11*

REASONS SUPPORTING PROPOSED AMENDMENT:

Looks like a good place to have a shop since nobody likes the gravel pile on the west or wants to buy it for residential use, I am also looking to buy the next lot to the east #4 and leave that a residential

*Thank You
I talk to the neighbour on the north and we would put a 6' privacy fence on north side of the property*

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *400.00* RECEIPT NO. *400.00*

[Signature]
APPLICANT

Oct 1 2016
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

[Signature]
REGISTERED OWNER

Sept 29, 2016
DATE

BYLAW AMENDMENT APPLICATION



NOT TO SCALE

File No. Bylaw 1054-16

Disclaimer

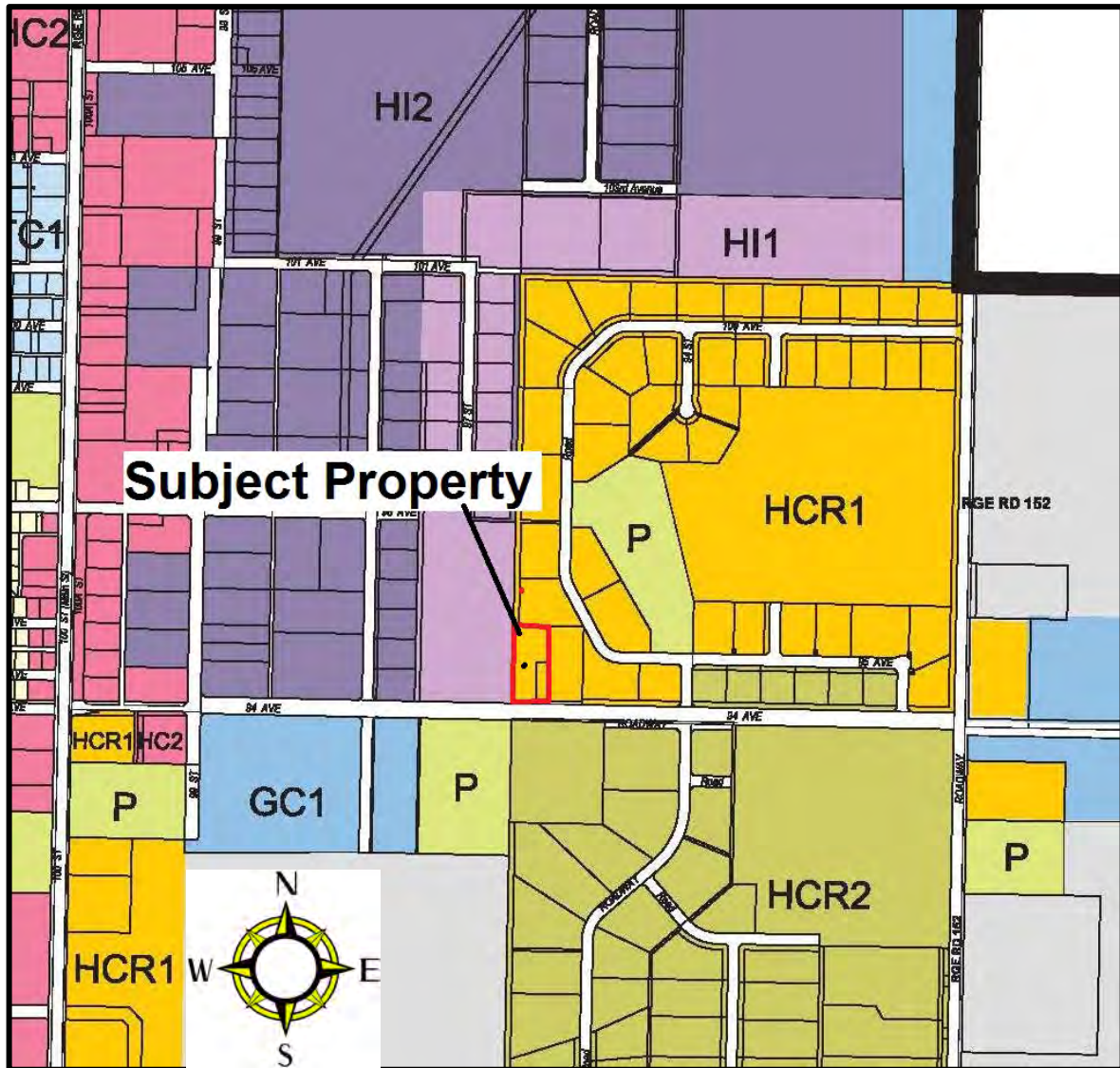
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Mackenzie County

BYLAW AMENDMENT APPLICATION



File No. Bylaw 1054-16

NOT TO SCALE

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Mackenzie County



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 26, 2016
Presented By:	Len Racher, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Correspondence – Alberta Municipal Affairs (Gas Tax Fund)
- Correspondence – Alberta Environment & Parks (Phase III Land Sales)
- Correspondence – Town of High Level (2017 Capital Projects)
- Correspondence – Mackenzie Regional Waste Management Commission (Tipping Fee Increase)
- Alberta Energy Response to August 24, 2016 Council Meeting Presentation
- La Crete Recreation Board Meeting Minutes
- High Level Sports Complex Design Task Force Meeting Minutes
- Mackenzie Frontier Tourist Association Meeting Minutes
-
-
-
-
-
-
-
-
-
-

Author: CG Reviewed by: CG CAO: _____

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Reviewed by: _____ CAO: _____



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Lesser Slave Lake*

RECEIVED
OCT 18 2016

MACKENZIE COUNTY
FORT VERMILION OFFICE

AR86436

September 29, 2016

Reeve Bill Neufeld
Mackenzie County
PO Box 640
Fort Vermilion AB T0H 1N0

Dear Reeve Neufeld,

The Government of Alberta is committed to working with municipalities to make life better for Albertans. By providing stable, predictable funding to our municipal partners, we continue to ensure you have the resources needed to meet your local infrastructure priorities and strengthen the communities you call home. Alberta is partnering with the Government of Canada to provide Gas Tax Fund (GTF) funding to assist with building strong, safe, and resilient communities.

I am pleased to accept the following qualifying project(s) submitted by your municipality under the GTF program.

Project #	Project Name	GTF Funding
711097	LC - Lagoon Access Paving	\$25,000
711098	Range Road 140A Construction - La Crete	\$47,250
711099	Heliport Road 08 Base/Pave	\$285,000
711101	High Level South Road Rebuild	\$47,015
711103	Waste Transfer Station Bins	\$37,000
711104	Zama - Waste Transfer Station Fencing	\$25,000
711139	Hutch Lake Campground Caretaker Site Development	\$15,000
711140	Knelsen Park Washrooms	\$16,000

The provincial government appreciates opportunities to celebrate your GTF funded projects with you, so please send invitations for these milestone events to my office. If you would like to discuss possible project recognition events and activities, as outlined in the program guidelines, contact Municipal Affairs Communications, toll-free at 310-0000, then 780-427-8862, or at ma.gtfgrants@gov.ab.ca.

.../2

Reeve Bill Neufeld
Page 2

I look forward to working in partnership to strengthen Alberta's communities.

Sincerely,

A handwritten signature in cursive script that reads "D Larivee".

Hon. Danielle Larivee
Minister of Municipal Affairs

cc: Carol Gabriel, Interim Chief Admin. Officer, Mackenzie County

October 12, 2016

Len Racher
Chief Administrative Officer
Mackenzie County
PO Box 640
Fort Vermillion AB T0H 1N0
lracher@mackenziecounty.com

Dear Mr. Racher:

Thank you for your letter dated September 28, 2016, concerning the next steps for Stage 3 land sales in the High Level area of Mackenzie County. Environment and Parks appreciates Mackenzie County's patience in this matter and the information provided to date for the Stage 3 land sales.

Environment and Parks has not concluded consultation with Indigenous Peoples, and other internal departmental work required in the land sale process. There are many complexities in the selling of Crown lands and we will provide Mackenzie County with further information on this file as soon as we are able.

Camille Ducharme, Approvals Manager in Peace River, is available for any further inquiries you may have and can be reached by phone at 780-624-6321 and by email at Camille.Ducharme@gov.ab.ca.

Sincerely,



Darcy Beach
Regional Executive Director

cc: Camille Ducharme



**TOWN OF
HIGH LEVEL**

Town of High Level
10511 - 103rd Street
High Level, AB T0H 1Z0
Canada

Telephone: (780) 926-2201
Facsimile: (780) 926-2899
town@highlevel.ca
www.highlevel.ca

October 14th, 2016

Attention: Len Racher
Chief Administrative Officer
Mackenzie County
4511-46 Avenue
Box 640, Fort Vermillion, AB T0H 1N0

Dear Mr. Racher,

This letter is to provide an overview of the Towns 2017 Capital Projects as per the Regional Service Sharing agreement.

Under the current RSSA, the County contributes the following percentages of Capital Expenditures:

- 30% - Airport
- 20% - Recreation
- 50% - Fire Services

<u>Department</u>	<u>Project</u>	<u>Budget</u>	<u>County Contribution</u>
Airport	Runway Rehabilitation	\$110,000	\$33,000
Airport	Pick Up	\$45,000	\$13,500
Community Services	Arena Condenser	\$160,000	\$32,000
Community Services	Sports Complex Expansion	\$4,000,000	\$800,000
Fire	N/A	N/A	N/A

Airport Runway Rehabilitation: This project scope includes the repairs of eight transverse cracks on the runway.

Airport Pickup Truck: The current truck is a 2003. Its primary use is airside maintenance. It also acts as our on call truck.

Arena Condenser: The Town completed repairs to the condenser in 2015. This was to mitigate immediate concerns and to act as a temporary fix. This past summer the inside of the unit was

inspected. There is a great deal of corrosion inside the unit. If not addressed it could cause operational impacts and safety issues (ammonia release).

Sports Complex Expansion: The Town has been working towards the arena expansion for numerous years. The project was approved by both the Town and Mackenzie County and tendered in 2012. Due to design concerns and construction costs, the project was tabled. A Recreation facility task force was developed in 2016; from that a new design was completed and approved in 2016.

The Capital items have been reviewed by Town Council and will be reviewed further in November during budget discussions. The Town will notify the County if there are any changes to the scope or costs of the above noted projects during the budget review.

We appreciate the Mackenzie County's ongoing support and contribution to the projects.

Should you have any questions regarding this letter, please contact me at (780)821-4002.

Sincerely,

A handwritten signature in black ink, appearing to read "Brittany Stahl", with a long horizontal line extending to the right.

Brittany Stahl
Director of Finance
Town of High Level

Mackenzie Regional Waste Management Commission

Box 235, High Level, AB, T0H 1Z0

Phone No. (780) 926-2958 Fax No. (780) 841-0152



October 15, 2016

Len Racher
Mackenzie County
Box 640
Ft. Vermilion, AB
T0H 1N0



Re: Tipping Fee Increase

At the October 15, 2016 meeting, the Mackenzie Regional Waste Management Commission approved an increase in landfill tipping fees. Effective January 1, 2017 the landfill tipping fee will increase to \$68.00/tonne from the present \$60.00/tonne. Thank you

Yours truly,
Bruce Underhay
Manager

Contact Information:

780-926-2958

managemrl@telus.net



From: [Leanne Chartrand](#)
To: [CAO](#)
Subject: Alberta Energy Regulator Response to August 24 2016 Meeting Action Items
Date: October-12-16 1:36:55 PM

Good afternoon Mackenzie County representatives,
Please accept my apology for the extended delay in responding to the couple of questions that you posed during my visit to your council meeting on August 24th.
During our meeting, I captured the following questions and have included the corresponding responses for your information;

- 1) Considering the new Wetlands policy, will roads, leases etc. be allowed to be constructed through muskeg and other “water bodies”?
 - a. Applications submitted to the AER for approval are evaluated on a number of factors and will not be approved if they breach current legislation.
- 2) Winter Petroleum has sites in the area that are in terrible condition. What is being done about this?
 - a. The Winter Petroleum sites are listed on the Orphan Well Associations(OWA) “To be Abandoned” and “Under Reclamation” lists which are accessible at www.orphanwell.ca . Problem wells under long term care and custody are excluded from these lists. Please contact the Orphan Well Association for more information on these sites as these are now within the jurisdiction of the OWA and are best equipped to respond to the work being done on these sites.
- 3) Do companies have to abandon their wells prior to selling them?
 - a. The AER does not have any current requirements that would require a company to abandon a well, including at the time of sale. More information on well site abandonment can be found on our website at www.aer.ca
- 4) The AER website listed the Chairman and two board of director members? Why are there only two?
 - a. At the time of our meeting, the AER board of directors (BOD) was in transition. The AER Rules of Practice state that we must have a minimum of two board of directors at any one time and at the time of our meeting, the term for a few of the previous directors was up. The AER just recently announced that Dr. Stan Boutin, Monica Norminton, and Jack Royal have been appointed to the AER board of Directors by Orders in Council effective October 1, 2016. The AER website is currently being updated to reflect their bios and will be available soon.

If there are any additional questions you have, please do not hesitate to contact me directly.

Kind Regards,

Leanne Chartrand

Community Engagement Practice Lead

Stakeholder & Government Engagement

Alberta Energy Regulator

e Leanne.Chartrand@aer.ca tel 780-538-6126 fax 780-538-5582

204, 9906 - 106 Street Grande Prairie AB T8V 6L6

inquiries 1-855-297-8311 24-hour emergency 1-800-222-6514 www.aer.ca

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LA CRETE RECREATION SOCIETY
REGULAR MEETING
SEPTEMBER 15, 2016

Northern Lights Recreation Centre
La Crete, Alberta

Present: Abe Fehr, President
Simon Wiebe, Vice President
Wendy Morris, Secretary-Treasurer
Ken Derksen, Director
George Derksen, Director
Dave Schellenberg, Director
Shawn Wieler, Director
John Zacharias, Director
Peter F. Braun, County Rep
Philip Doerksen, Arena Manager
Richard Donaldson, Accountant

Absent:

Call to Order: President Abe Fehr called the meeting to order at 6:00 p.m.

Approval of Agenda

1. Simon moved to accept the agenda as amended.
- Add Outdoor lights 8.2

CARRIED

Approval of Previous Meeting's Minutes

1. Peter Braun moved to accept the August 18, 2016 regular Meeting Minutes as presented.

CARRIED

Business from the Minutes

1. Darlene was looking into swimming pool GIC.

Review of Action Sheet

1. Reviewed Action Sheet

Financial Report

1. Donald Richardson reviewed year end financials.

Shawn Wieler moved to accept year end financials as presented.

CARRIED

Manager's Report – Philip Doerksen

1. Sound system was worked on. Four new speakers were added and some of the wiring was changed. The sound is much better.
2. Pizza Place won the highest bid and their Logo will be put on the ice.
3. Emergency capital item – changed hot water tank.
4. A wall is being built in the curling rink for added security.
5. Installed door wrap on curling rink doors. (Ranwall)

Ken Derksen moved to accept Manager's Report as presented.

CARRIED

Dave Schellenberg arrived at 6:12.

New Business

- 8.1 Budget: Reviewed 2016 - 2017 capital list. Philip answered capital item questions from the board. Capital Meeting will be Wednesday, September 21 at 6:00 p.m.
- 8.2 Outdoor lights: Parking lot and outdoor rink lights need to be improved. Philip looked into lighting. Board agreed the lights were necessary.

Wendy Morris moved to go in camera at 6:43 p.m.

George Derksen moved to go out of camera at 6:48 p.m.

John Zacharias moved that the meeting be adjourned at 6:49 p.m.

Next Meeting will be October 13, 2016.

**LA CRETE RECREATION SOCIETY
ORGANIZATIONAL MEETING
SEPTEMBER 15, 2016**

**Northern Lights Recreation Centre
La Crete, Alberta**

Present: George Derksen Peter Wiebe
 Wendy Morris Ken Derksen
 Simon Wiebe Shawn Wieler
 Philip Doerksen, Arena Manager Peter Braun
 Dave Schellenberg John Zacharias

Call to Order: Philip Doerksen called the meeting to order at 8:36 p.m.

Philip Doerksen called for nominations for the position of Chair:
Shawn Wieler nominated Dave Schellenberg who declined.
George Derksen nominated Simon Wiebe who declined.
Peter Braun nominated Ken Derksen who accepted.
Ken Derksen was appointed by acclamation.

Philip Doerksen turned the meeting over to Chair Derksen.

Chair Derksen called for nominations for the position of Vice-Chair:
Shawn Wieler nominated Simon Wiebe who accepted.
Simon Wiebe was appointed by acclamation.

Chair Derksen called for nominations for the position of Secretary-Treasurer:
Peter Braun nominated Wendy Morris
Wendy Morris was appointed by acclamation.

Peter Braun made a motion that signing authority for all accounts including
Aquatics/Leisure Centre will be given to Ken Derksen, Simon Wiebe, George Derksen
and Philip Doerksen. They need two to sign.

CARRIED

Honorariums will remain as they were.

Meetings will be held on the first Thursday of the month after the 10th.

Shawn Wieler moved to adjourn at 8:45p.m.



SPORTS COMPLEX DESIGN TASK FORCE
Town Hall, Room 150 at 7:00 p.m.
October 12th, 2016

Meeting Minutes

1. Call to Order: Marc Beland at 7:00 pm
2. Accept Agenda: Mike Morgan
3. Introductions:
 - Serena Weipert: Director of Community Services, Town of High Level, Administrative Support
 - Joe Dolling: Chamber of Commerce
 - Adam Clarkson: CAO, Town of High Level, Administrative Support
 - Mike Morgan: Town of High Level Councillor
 - Keith Straub: Director of Operation, Town of High Level, Administrative Support
 - Jacquie Bateman: Mackenzie County Councillor, Ward 9
 - Tom Gramson: Public Member
 - Kara Stoyanowski: Public Member
 - Marc Beland: Facility User Group
 - Shane Dempster: Facility User Group
 - Chris MacLeod: Town of High Level Deputy Mayor
4. Reviewed Terms of Reference: Serena Weipert
5. Reviewed the process taken to get to the current status: Serena Weipert
6. Committee Positions
 - a. Chair:
 - Marc Beland nominated Tom Gramson
 - Tom Gramson accepted
 - b. Vice-Chair
 - Jacquie Bateman nominated Chris MacLeod

Chris MacLeod accepted

7. Next Steps with Time Line: Eddo Cancian, ArchTB Architectural Services
 - a) Schematic Design - November
 - b) Design Development - December
 - c) Contract Documents - March
 - d) Tender – as per council approval

8. Schedule Next Meeting: November 1st, 2016 at 6:30pm in room 150 at the Town Office; Supper provided

9. Adjourn Meeting: Mike Morgan at 7:45 pm



**Mackenzie Frontier Tourist Association Meeting
August 17, 2016
Community Futures Office**

In Attendance:

Beth Kappelar	Lisa Wardley	John W Driedger
Jacy Rapke	Kathryn Banman	Boyd Warner

Apologies:

John Thurston	Stephanie Milton	Michelle Farris
Wally Olorenshaw		

1. Call to Order
5:40 pm

2. Agenda

Motion: **Moved by: John W Driedger**

That the agenda be approved with the following additions:

- 5f. Carcajou Phase 2
- 6d. Drop Box Pro
- 6e. Distribution List

Carried

3. Minutes of May 18, 2016 Meeting

Motion: **Moved by: Boyd Warner**

That the minutes be approved as presented.

Carried

4. Financial Report

Motion: **Moved by: Jacy Rapke**

That the financial report be approved with the following amendment.

Campground Promotion Project		8,998.50		3,500.00		(5,498.50)	2898.00	(2,600.50)	2898.00 (Travel Alberta Funding)

Carried

Motion:

Moved by: Jacy Rapke

That MFTA approves a MasterCard in the amount of \$1,000.00. We recognize this goes against out 2 to sign policy. Furthermore, the cardholder will be Diane MacLeod.

Carried

5. Old Business

- a. Campground Booklet - additional cost
Board was notified of the additional costs due to an over-lap printing of information. Dan at Vector caught the error during printing. Additional cost was \$450.00 + gst.

- b. Golf Brochure
Board was notified of the printing error found on the golf brochure. La Crete Golf Course telephone number was incorrect. Diane printed, cut labels and fixed each brochure.
- c. Travel Alberta
Board was notified that we received a cheque for \$2898.00 from Travel Alberta for the campground brochures.
- d. Website Update
Lisa gave the Board an update, 23 members responded to the survey. Kathryn will contact Jennifer and ask that she continue without all the member info. In the hopes that once members see the improvement they will be more eager to update their information for the website.
- e. Video Project Update
Update was not ready at the time of the meeting. When received it will be forwarded to the Board.
- f. Carcajou Phase II
Lisa gave an overview of what is going to happen. (more info attached) Kamie Currie has been hired to complete the phase. MFTA will stay in the loop.

6. New Business

- a. FHNAS Newsletter
They will be starting the GPS readings on September 14 & 15. If a meeting is held MFTA should be present.
- b. Approved/Draft Minutes
Motion: **Moved by: Boyd Warner**
That only approved minutes be sent to the municipalities.
Carried
- c. GIC Renewal
Motion: **Moved by: Beth Kappelar**
To ratify the e-vote approval of renewing the GICs for a period of 1 year.
Carried
- d. Drop Box Pro
Motion: **Moved by: Lisa Wardley**
MFTA purchases Drop Box Pro.
Carried
- e. Distribution List
It was discussed that MFTA should develop an excel list of who and how many brochures we distribute each year.

7. Meeting Date

Next MFTA meeting was scheduled for September 21, 2016 at 5:30 pm.

Adjournment at 6:55 pm



Beth Kappelar - Chair